

BARRINGTON PARISH COUNCIL

The Annual Meeting of the Parish Council will be held on

Tuesday 21st May 2019 in the Village Hall at 7.30 p.m.

AGENDA

1	Apologies for absence	5
2	Declarations of Interest	5
3	Election of Chairman 2019-2020	5
4	Election of Vice-Chairman 2019-20	5
5	Appointment of Independent Internal Auditor	5
6	To agree: (as per organigram previously circulated) a) Committees, and Sub committees b) Working Groups c) Councillors Responsibilities	5
7	Financial Regulations – to agree and adopt following recommendation from Finance Committee to do so.	5
8	Emergency Plan - to review draft and adopt.	10
9	Risk Management and Policy – to review draft and adopt	10
10	To review Terms of Reference for the following:- (previously circulated – no changes; to be taken “as read”) a) Personnel Committee b) Planning Committee c) Finance Committee d) Open Space Sub Committee e) QE II Woodland Group f) Revels Woodland Working Party g) Reduce Speed Plan Sub Committee h) S106 Working Group	5
11	To review existing policies (previously circulated. No changes; to be taken “as read”) :- a) Standing Orders b) Communications Protocol c) Grievance and Disciplinary d) Bullying and Harassment e) Complaints	5

Clerk : Mrs V Tookey, 36 The Causeway Bassingbourn SG8 5LG

01763 243153

pc@barringtoncambs.com

	<ul style="list-style-type: none"> f) Children and Young Adults Protection g) Press and Media Policy h) Co-Option Procedure i) Freedom of information / Publication Scheme j) Equal Opportunity 	
12	<p>To review existing General Data Protection Regulations (previously circulated. No changes; to be taken as read)</p> <ul style="list-style-type: none"> a. Removable Media Policy b. Information Security Incident Policy c. Social Media and Electronic Communication Policy d. Information Protection Policy e. Retention of Documents and Records f. Privacy Notice g. Data Protection Policy h. Checklist for Technical and Organisational Safeguards and Measures i. Checklist for Lawful Basis for Processing 	5

Dates of meetings:-

2019: June 18th July 16th August 20th

September 17th October 15th November 19th December 17th

(at any point the Chairman may declare that in view of the confidential nature of the business about to be transacted, it was advisable in the public interest that the press and public be temporarily excluded and the members of the public will be asked to withdraw)