

# BARRINGTON PARISH COUNCIL

## Minutes of Annual General Meeting held on Tuesday 12<sup>th</sup> May 2015

Present : Councillors Day, Fletcher, Fesco, Gardiner, Hardman, McCormick, Potter and Rhodes-Kemp. Mrs V Parkes (Independent Internal Auditor), District Councillor Van de Weyer, Mrs V Tookey (in attendance as Clerk) and two members of the public.

1.	<b>Apologies for Absence:</b> Cllr Alderton and County Councillor Kindersley.	
2.	<b>Declarations of Acceptance of Office:</b> Each Councillor present signed the Declaration of Acceptance of Office, and the forms were countersigned by the Clerk.	VT
3.	<b>Election of Chairman 2015-2016:</b> <u>Cllr Fletcher</u> had been proposed by Cllr Hardman, and seconded by Cllr Potter. The Clerk asked for any further nominations, there were none and by a show of hands Cllr Fletcher was elected Chairman. He then signed the Acceptance of Office as Chairman form.	AF
4.	<b>Election of Vice Chairman 2015-2016:</b> <u>Cllr Rhodes-Kemp</u> had been proposed by Cllr Fletcher and seconded by Cllr Hardman. In the absence of any further nominations Cllr Rhodes-Kemp was elected as Vice-Chairman on a show of hands.	RRK
5.	<b>Code of Conduct:</b> Each Councillor signed Barrington Parish Council's Code of Conduct.	ALL
6.	<b>Register of Pecuniary Interests:</b> Each Councillor completed a register of interests which the Clerk will forward to South Cambridgeshire District Council.	ALL
7.	<b>Parish Council Bank Account and Mandate:</b> On the proposal of Cllr Fletcher, seconded Cllr Day, it was agreed unanimously to continue to hold the Parish Council Bank Account with HSBC Royston branch. A new Mandate had been prepared for the HSBC Barrington Parish Council Bank Account, which was duly signed by all Councillors; with the new Councillors adding further details as required. Once Cllr Alderton has also signed, the Clerk will take the Mandate to the Royston branch to lodge it and make arrangements for the new Councillors to validate their signatures.	VT
8.	<b>Appointment of Independent Internal Auditor:</b> On the proposition of Cllr Fletcher, seconded by Cllr Potter <u>Mrs V Parkes</u> was appointed as Independent Internal Auditor.	VT/ VP
9.	<b>Councillors Responsibilities:</b> Clerk had updated responsibilities list and Council considered the draft. Councillors offered services where necessary and full list is appended to these minutes. The curator's role has been a fairly onerous position to undertake and as previously considered by the Council, a new " <u>Tree Warden</u> " role is to be created, and <u>Cllr Gardiner</u> offered to take this on. Grass cutting and ditches will be overseen by <u>Chairman and Clerk</u> . <u>Cllr Fesco</u> was appointed as the Council representative to the Harston and District <u>Village Warden Scheme</u> – joining Mrs V. Tookey as Barrington's other Trustee.	ALL

	<p><u>Cllr Potter</u> becomes link councillor for the <u>Neighbourhood Watch Scheme</u> and Police Liaison. <u>Cllrs McCormick and Gardiner</u> to assist Cllr Day with <u>Parish Paths</u>. <u>Cllr McCormick</u> to assist Cllr Day with <u>Play areas</u>.  On proposition of Cllr Rhodes-Kemp, Cllr Day was nominated as a council representative to the <u>Town Estate Charity</u>. Similarly Cllr Fletcher proposed <u>Cllr Potter</u> as second council representative. Both would serve for a term of 4 years commencing May 2015.  <u>Cllr Hardman</u> was proposed as <u>Village Hall Trustees representative</u>. <u>Cllr Gardiner</u> will be link Councillor for the <u>Community Speedwatch</u>. <u>Cllr Fesco</u> would take over as link for the <u>website</u>.</p> <p>Councillors also agreed to “adopt” streets which involves reporting of potholes, problems with pavements and street lights, and assistance with clearance of litter and identification of any culprits.</p> <p><b>10. Election of Chairman of Green Charity:</b>  On proposition of Cllr Hardman, seconded by Cllr Potter <u>Cllr Fletcher</u> was elected as <u>Chairman</u> for the ensuing year.</p> <p><b>11. Election of Vice-Chairman of Green Charity:</b>  On the proposition of Cllr Hardman, seconded by Cllr Fletcher, <u>Cllr Potter</u> was elected as <u>Vice-Chairman</u> for the ensuing year.</p> <p><b>12. Resolution regarding Dispensations:-</b>  On the proposition of Cllr Day it was resolved that the Council delegates the power to grant dispensations to the Clerk. The power rests with the relevant authority under section 33(1) of the Localism Act 2011 and the basis is set out under section 33(2). Dispensations may be granted: (a) for one meeting; or (b) for a period not exceeding 4 years.</p> <p><b>13. Application for Dispensation in respect of the Green Charity:</b>  All Councillors present completed the relevant paperwork to enable the Clerk to consider the dispensation.</p> <p><b>14. Establishment of Committees and Sub-committees:</b>  On the proposal of Cllr Fletcher it was agreed to follow normal procedures in that all the Councillors would be members of all Committees. Existing ones are Finance, Planning, and Green Charity. It was further agreed to create relevant committees, sub-committees, advisory groups and working parties as required throughout the year.</p> <p><b>15. Review and agreement of Standing Orders:</b>  Minor amendments had been made to existing standing orders, and on proposition of Cllr Potter it was agreed to adopt the Standing Orders which had been previously circulated.</p> <p><b>16. Review and Agreement of Financial Regulations:</b>  Minor amendments had been made to existing financial regulations and had been previously circulated to Councillors. On the proposition of Cllr Hardman it was agreed to adopt the Financial Regulations.</p> <p>There being no further business the meeting closed at 8.15 p.m.</p> <p>Signed ..... Chairman 16<sup>th</sup> June 2015</p>	<p>VT</p> <p>VT</p> <p>ALL</p> <p>ALL</p> <p>ALL</p>
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