

BARRINGTON PARISH COUNCIL

Minutes of Meeting held on 16th April 2019

Present: Councillors Rhodes-Kemp (Chairman), Bird, Day, Gibson, Granger, Kemp and Mc Bride. County Councillor S Kindersley (items 1-6), and Mrs V Parkes (Independent Internal Auditor). Mrs V Tookey in attendance as Clerk. One member of the public for items 1 – 4.

1.	Apologies for absence: Cllrs Brass and Lock due to work commitments. Apologies also from District Cllr Van de Weyer who was on annual leave.	
2.	Declarations of Interest: None were recorded.	
3.	Minutes of Meeting held on 19th March having been previously circulated were signed as agreed on proposition of Cllr Granger, seconded by Cllr Kemp, with the clarification to item 12.3 to read “Wildflower Area adjoining Q.E.II woodland”.	
4.	<p>Haslingfield Road Development: <u>Update from Redrow regarding Reserved Matters</u> – Ms E Fitzgerald was present and reported that the reserved matters (RM) were in, and that there were minor changes which included meeting Highways concerns. SCDC had undertaken a widespread consultation of the village which had raised concerns about the changes within the RM scheme. Discussion ensued regarding how the RM were being dealt with by SCDC. She also reported that Redrow had recently submitted a separate application to run in tandem with the current RM application because of the delay. The Council will discuss the (RM) application more fully at its next Planning Committee meeting to be held on 30th April.</p> <p>Regarding Surface Water issues Ms E Fitzgerald had circulated Redrow’s consultant’s report together with the costings for the installation of a pump.</p>	<p>ALL</p> <p>ALL</p>
5.	<p>Cambridgeshire County Council: <u>5.1 Bus service</u> – County Cllr Kindersley had been told that the service would continue. Discussion about whether the villages the No. 75 serves could influence those who make the decision regarding the service. Clerk to contact the Village Volunteer to co-ordinate a pressure group. <u>5.2 Pre-school</u> – County Cllr Kindersley had been told by Education Department that the pre-school provision could be provided on the land previously ear marked for a car park. It was agreed a meeting with Head of Education be arranged urgently.</p>	<p>VT</p> <p>SK/ VT</p>
6.	<p>S106 Issues: <u>6.1 S106 Agreement:</u> Council had been informed by SCDC that Redrow has agreed [REDACTED] of the Section 106 contributions for community facilities. However, if this is to happen it will mean that the parish would need to be signatories to the Section 106 [REDACTED]</p> <p>Clerk had received a quotation for legal services in the sum of £5000 and was asked to obtain a further quotation for comparison. Agreement of appointment of solicitors to be made at the Annual Parish Meeting.</p> <p><u>6.2 Meeting with Bowls Club:</u> Chairman and Clerk had met with representatives on the 21st March. The Club want to keep their Green but would be happy to move to the new Pavilion if they had a designated space similar in layout to the existing Club house with a Bar and a Terrace facing on to the Green.</p> <p><u>6.3 Meeting with Barrington School:</u> Chairman had met with Head teacher on the 21st March. The Staff and Road Safety Officer have worked with pupils on awareness of the speed of cars and School Travel Ambassadors are very active. Various traffic management measures were suggested together with ideas for parking.</p> <p><u>6.4 Sports Group/Project Co-ordinator Meeting:</u> Clerk had met with the Project Co-ordinator to update her. It was agreed that the next step was for a meeting with the Sports Groups and Parish Council, and the Project coordinator is to suggest dates. Council hoped that a Steering Group from the clubs members and villagers could be formed.</p>	<p>VT</p> <p>RRK / RG</p> <p>ALL</p>

	<p><u>6.5 Pavilions and land Transfer:</u> Redrow is seeking to transfer the land and pavilions to the Parish Council. It was agreed Clerk obtain estimate for legal costs.</p> <p>County Cllr Kindersley left the meeting at this point at 8.30 pm.</p>	VT																																																												
7.	<p>Orwell Road Pit:</p> <p><u>7.1 Valuation report:</u> The valuation report from Cheffins had been circulated to all councillors. The Value of the Pit is £10,000. The Clerk has been asked whether Council wish to sell. As Council is in the process of changing its governance and reviewing its estates Council agreed it was not able to make the decision immediately. Clerk will inform Trumpington Estates.</p>																																																													
8.	<p>Financial Matters:</p> <p><u>8.1 Income received</u> - £111,702.13 S106 Redrow; and £4962.34 S106 Orwell Road</p> <p><u>8.2 Bank Balance</u> at 6th April £123,861.96.</p> <p><u>8.3 Consideration of donation towards Bus stop poles, timetable cases or flags –</u> Following discussion it was agreed to make a donation of £120 on proposition of Cllr Rhodes-Kemp and seconded Cllr Gibson.</p> <p><u>8.4 Review of banking arrangements and agreement on bank accounts</u></p> <p>8.4.1 Documentation to open a new account with Lloyds has been submitted with Clerk and Cllrs Rhodes-Kemp, Brass, Gibson as signatories.</p> <p>8.4.2 A new mandate for HSBC account which currently holds the Precept is now required. Cllrs. Gibson, Bird, McBride, Rhodes-Kemp, Granger and Day agreed to be signatories. Councillors Brass and Lock to be asked.</p> <p>8.4.3 Paperwork to open a new account with Cambridge Building Society is being collated. The four signatories for this account to be Clerk, and Cllrs Rhodes-Kemp, Bird and Gibson. This account will hold the precept reserves.</p> <p><u>8.5 Authorisation of Cheques :-</u></p> <table border="0"> <tr> <td>0195</td> <td>Play safety Ltd -</td> <td>Inspection of play areas</td> <td>£244.20</td> </tr> <tr> <td>0196</td> <td>Herts and Cambs</td> <td></td> <td>£3793.20</td> </tr> <tr> <td></td> <td>4539</td> <td>Cut Grass throughout village 12.3.19</td> <td>£390</td> </tr> <tr> <td></td> <td>4540</td> <td>Cut 2 x wildflower areas</td> <td>£120</td> </tr> <tr> <td></td> <td>4541</td> <td>Stim village 13.3.19</td> <td>£180</td> </tr> <tr> <td></td> <td>4556</td> <td>Cut sports field 22.3.19.</td> <td>£120</td> </tr> <tr> <td></td> <td>4572</td> <td>Clear trees, brambles saplings etc</td> <td>£1580</td> </tr> <tr> <td></td> <td>4604</td> <td>Cut Sports field 29.3.19</td> <td>£120</td> </tr> <tr> <td></td> <td>4605</td> <td>Ranger duties</td> <td>£261</td> </tr> <tr> <td></td> <td>4614</td> <td>Cut all grass 5.4.19</td> <td>£390</td> </tr> <tr> <td>0197</td> <td>Staples - Biscuits (pc) ink cartridges (gc)</td> <td></td> <td>£131.29</td> </tr> <tr> <td>0198</td> <td>V Tookey - Clerk's Salary 24.3.19 – 19.4.19</td> <td></td> <td>£1047.42</td> </tr> <tr> <td>0199</td> <td>Staples - 2 hot water pots</td> <td></td> <td>£89.48</td> </tr> <tr> <td>0200</td> <td>HMRC - Tax and N.I</td> <td></td> <td>£343.36</td> </tr> <tr> <td></td> <td></td> <td>TOTAL</td> <td>£ 5648.95</td> </tr> </table> <p>The above cheques were passed for payment on proposition of Cllr Day, seconded by Cllr Gibson.</p> <p><u>8.6 Notification of audit</u></p> <p>8.6.1 Clerk reported that the Annual Governance and Accountability Return paperwork has been received and that the Notice of Electors rights has to be to be displayed between 17th June and 26th July 2019.</p> <p>8.6.1 Clerk had circulated Draft Receipts and Payments for 2018/2019. Mrs V Parkes was working on the final Internal Audit.</p> <p>8.6.2 Clerk had updated the Asset Register which had been circulated to Councillors.</p>	0195	Play safety Ltd -	Inspection of play areas	£244.20	0196	Herts and Cambs		£3793.20		4539	Cut Grass throughout village 12.3.19	£390		4540	Cut 2 x wildflower areas	£120		4541	Stim village 13.3.19	£180		4556	Cut sports field 22.3.19.	£120		4572	Clear trees, brambles saplings etc	£1580		4604	Cut Sports field 29.3.19	£120		4605	Ranger duties	£261		4614	Cut all grass 5.4.19	£390	0197	Staples - Biscuits (pc) ink cartridges (gc)		£131.29	0198	V Tookey - Clerk's Salary 24.3.19 – 19.4.19		£1047.42	0199	Staples - 2 hot water pots		£89.48	0200	HMRC - Tax and N.I		£343.36			TOTAL	£ 5648.95	<p>ALL</p> <p>VT</p>
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9.	<p>Planning Matters:</p> <p><u>1 Rhee Meadows</u> – An issue has been raised regarding usage of proposed new buildings.</p>																																																													

	<p><u>S/3485/18/RM-</u> Application for approval of reserved matters for appearance, landscaping, layout and scale under planning permission S/0057/17/VC for development of 220 residential units. A request has been made to allow for Council's response to the latter application to be extended until May 3rd. The Planning Committee will discuss both applications at its meeting on 30th April.</p>	RK/ ALL
10.	<p>Ditches: <u>10.1 Programme of works</u> – Cllr Bird updated council on works to date which is concentrating on the ditch system from Haslingfield Road to Challis Pond. The first stage had been to remove all scrub, trees, and bushes along the length of ditch from the back of the school through to end of Daphmoir Close. Later in the year this length will be dug out and spoil hopefully can be used to “level” up some areas of the Green. Council noted that with the anticipated measures for a “fail safe” pump to be installed, the new housing development would not be contributing to the amount of water entering this span of the ditch system. Clerk reported that the charity Froglife had been successful in obtaining funding and would look to work with Council on maintenance works to Challis Green pond. Cllr Gibson proposed the work on the ditch from Challis pond, in front of Redmayes Cottage through to No 1 High Street now be agreed. This was seconded by Cllr Day and approved. At the same time the small dam to be repaired.</p>	VT/ PR/ RG VT VT
11.	<p>Town Estate Charity: On proposition of Cllr Rhodes-Kemp, seconded by Cllr Granger, it was agreed that Cllr Day and Mrs S Potter be nominated by the Council for a term of four years.</p>	VT
12.	<p>Recreation and Play Areas Report: <u>12.1 Challis Green and Under 5's</u> – Cllr Day had circulated her summary following the recent annual inspection by RoSpa. Council expressed thanks to Cllrs Day and Bird, Mr M Day and Mr J Willmott for their work prior to the inspection. Council to investigate what could be done in the short term regarding the gaps in the safety surfacing and to look at replacement of same next year. New dog ban signs to be erected soon. <u>12.2 Q.E.II Woodland</u> –. Further shreadings are required, as well as some spread on Back Lane.</p>	ALL VT
13.	<p>Meetings throughout the month: <u>19th March Meeting with Head teacher, Barrington P.S.</u> referred to under 6.3 above. RRK <u>21st March - Parish Planning training</u> attended by Cllrs Lock, Day, Granger and Brass. RRK/VT <u>21st March Meeting with Bowls Club</u> - referred to under 6.2 above. JG/RRK <u>26th March Meldreth, Shepreth and Foxton Rail User Group</u> JG/RRK There is to be a formal launch of the Meldreth, Shepreth and Foxton Community Rail Partnership on Friday 24th May at 11 a.m. <u>27th March Redrow Reserved Matters Planning Meeting SCDC</u> RK/VT Cllr Kemp and Clerk met with Planning Officer who had prepared an issues log relating to the reserved matters application. The Legal Officer was also present to explain how the Deed of Variation could be changed to allow the Council to be a signatory. <u>3rd April Ditch walk with CCC/Redrow</u> RK/PB/AD/VT As a follow up to the meeting held on 15th November the County Flood Officer, together with Redrow's Water consultant met with councillors to walk the length of ditch system from Haslingfield Road through to High Street. This is the length which would be affected by surface water run-off from the housing development. <u>3rd April S106 W.G. Meeting with J Ayre</u> RRK/AD/RK/PB/SL/JG/JMcB S106 Working Group members met with J Ayre, Planning Officer SCDC. The issues Log relating to the Reserved Matters application by Redrow was discussed, together with the Deed of Variation.</p>	
14.	<p>Annual Parish Meeting: Refreshments to be provided at the beginning of the meeting.</p>	
	<p>There being no further business the meeting was closed at 10.20 p.m.</p>	
	<p>Signed Chairman 21st May 2019</p>	

