

*It is important to our community and open to Barrington residents and
the public. Please join us :-*

BARRINGTON PARISH COUNCIL and the GREEN CHARITY

Invite you to their 2013 Annual Meeting

Tuesday 21st May at 7.30 pm

Barrington Village Hall

Attached are the Annual Reports which tell you about the work we have carried out, as well as copies of the audited 2011-12 Accounts and the draft Accounts for 2012-2013.

The Meeting gives you the opportunity to meet your County, District, and Parish Councillors and Green Charity Trustee; and to find out more about their work. There will be the opportunity to ask any questions you may have about their past year's work on your behalf.

You will be warmly welcomed to the Meeting

Clerk : Mrs Valerie Tookey, 36 The Causeway, Bassingbourn SG8 5LG

This meeting is open to Barrington residents and the Public

BARRINGTON PARISH COUNCIL

ANNUAL PARISH MEETING

Tuesday 21st May in the Village Hall at 7.30 pm

AGENDA

1. Apologies for absence.

2. To receive the Minutes of the last Meeting held on 09.05.12

The Minutes were approved by the Parish Council on May 15th and were printed in the Village Newsletter which is circulated to all households. All Minutes are also available on the website.

3. Report from the Chairman of the Parish Council, Cllr Tony Fletcher : copy attached.

4. Parish Council Financial Matters

To receive the Parish Council Audited Accounts to 31.03.12 – copy attached

To receive the draft Parish Council Accounts to 31.3.13 – copy attached

5. Attendance Record of Parish Council Members :

The Parish Council met 12 times during the year from April 2012 to March 2013.

Laura Cooper (8) Anne Day (11) Tony Fletcher (12) Judy Hardman (11)

Sheila Potter (11) Aidan Van de Weyer (12) David Whybrow (11) Beverley

Glover (10) Rosamund Rhodes-Kemp (8)

6. Cambridgeshire County Council – Report from County Councillor Sebastian Kindersley

7. South Cambridgeshire District Council

8. Open discussion for residents.

<p>The Annual Meeting of the Green Charity will follow on after the Annual Parish Meeting</p>

Report from the Chairman of the Parish Council

Summary of Parish Council activities 2012-2013

1. Your Parish Councillors	2. Fiscal control of Precept monies
3. Conservation of the Village Green	4. Playgrounds
5. Ditches and ponds	6. Street furniture and road signs
7. Footpaths	8. Planning
9. Parking on the Village Green area	10. CCC Roadways and pavements
11. Liaison with District and County Councillors	12. Communications
13. Youth Club	14. Litter
15. Neighbourhood Watch Scheme	16. CEMEX
17; Heselton Way	18. Community Car Scheme
18. Your Clerk	

Details of Parish Council activities 2010-2011

1 Parish Councillors

During the period reported Tony Fletcher was re-elected as Chairman and Aidan Van de Weyer was re-elected as Vice-Chairman. Laura Cooper, Anne Day, Judy Hardman, David Whybrow, Beverly Glover, Sheila Potter and Rosamunde Rhodes-Kemp, complete the council.

2 Fiscal control of precept monies

Your Council continues to carry out its many tasks in accordance with its adopted "Financial Regulations". Use of a dedicated software package allows monthly reviews of expenditure and income, and analysis of income and expenditure under all headings. Monthly cash flow charts are presented at each Council meeting together with projections of year-end figures. Audited Accounts for 2011-2012 and draft accounts for 2012-2013 are attached. Having considered our projected expenditure, your Council decided to set the precept for 2013-2014 at £29,000. On the recommendation of the District Auditor, we have targeted a Reserve of £6,000.00. During the year under review Mrs Valerie Parkes served as our Independent Internal Auditor.

3 Conservation of the Village Green

Currently your Council leases the recreational areas of the Village Green from the Green Charity and is responsible for their maintenance. The grass in these areas is cut more regularly than the rest of the Village Green. Tree maintenance for safety and access for grass cutting reasons has been ongoing throughout the period. An isolated wild area has been continued and cut at the appropriate time.

4 Playgrounds

The Under 5s Play Area adjacent to the Church Car Park and the Adventure Play Area on Challis Green have been monitored monthly by Councillor Day and a Risk Assessment check sheet recorded. The annual ROSPA inspection was extremely positive. Litter, thanks to regular clearance by volunteers, has been markedly reduced but parents should continue to encourage use of the litter bins provided. All the plastic benches are well used and thanks to their robust construction have suffered minimal vandalism. A Sub-Committee has revamped the Adventure Playground..

5 Ditches and ponds

The Parish Council is responsible for maintaining the ditches and ponds on the Village Green. Your Council set up a volunteer group for each pond, to look after the pond and to maintain it. The Challis Green pond group failed to take action to clear and enhance and this pond is now a mess. Pumping from the CEMEX quarry further complicates the situation because of chalk deposition. The West Green pond has been cleared, replanted and looks most attractive. During the period under review, some ditches and culverts have been cleared or jetted. Many ditches have outlets above the bottom of the ditch, making further clearance pointless. During wet weather conditions, the ditches are regularly monitored.

6 Street furniture and road signs

Following the decision of the District Council, the Parish Council has continued to have financial responsibility for the energy usage of street lighting in our village. Street lights and signs have been repaired/replaced by the County Council when requested, although response time has been slow. Please continue to report defective lights and signage to the Parish Clerk.

7 Footpaths

Barrington has taken part in the Parish Paths Partnership (P3) Scheme since 1990. The Parish Council acknowledges the support of the Ramblers Association. Routine maintenance has continued to be important this year. We are also grateful to the Footpath Wardens who monitor and report.

8. Planning

17 Planning Applications were dealt with during the period. Your Council has tried to deal sympathetically with Applications within the constraints of local planning guidance and the need to preserve the appearance of the Conservation Area, together with the majority views of local residents. The Parish Council solicits opinions from neighbours to assist in its decisions.

9. Parking on the Village Green areas

Your Council is continuing to discuss with the Green Charity the control of illegal parking on the Village Green. Many houses now have need for parking spaces for more than one car and we need to reach a decision as to how to proceed. Reinforcement of selected areas may be a solution, but no decision has yet been made.

10. Roadways and footways where adopted by County Council Highways

Some footways/pavements have been repaired during the year, and thanks are due to Dennis Vacher from CCC South Highways Division for his support. Hopefully, the remaining damaged ones will be repaired in the near future. Potholes and poor road surfaces throughout the village remain a major problem; a new reporting system has been set up by Cambs CC and is proving effective.

11. Liaison with County Councillor

The Parish Council wishes to record its thanks to Sebastian Kindersley (CCC) for his support and advice during this period.

12. Communications

The Parish Council continues to use the Village Newsletter to bring specific items to the attention of residents, and is grateful for this service. The website is now admirably run by Diane Alderson.

13. Youth Club

Due entirely to Val Tookey and her co-workers, Barrington has a thriving Youth Club. Your Council will continue to support this Club as needed. Parents must help if the success is to continue.

14. Litter

Because of the actions of many volunteers carrying out regular litter picking the village is much improved. Long may it continue!

15. Neighbourhood Watch Scheme

Jo Lauterpacht and co-workers have set up a village wide scheme, which is working extremely well.

16. CEMEX

CEMEX discontinued operations in Barrington due to the economic situation. Changes to water extraction require all to monitor any unusual changes to water levels in the village. Redirection of the output of the artesian well on Challis Green has already been accomplished. As part of the Challis Green development, the Parish Council has taken ownership of the land adjacent to the School and Church Farm. This land will be turned into a Wildlife Area and used for leisure and education. The Application, by CEMEX, to reopen the railway to allow importation of inert material to refill part of the quarry has caused alarm among the residents of Glebe Road, Bendyshe Way and Malthouse Way and representations to mitigate any nuisances have been made to Cambridgeshire County Council.

17. Heslerton Way Affordable Housing Development

After so many years the Parish Council is very pleased to see that the development is complete. Of the 28 rental properties 25 went to Barringtonians and 3 cascaded to people from local villages. The 11 shared equity houses were difficult to sell because of high prices set by local valuers but are now occupied. We welcome everyone to our village.

18. Community Car Scheme

I am pleased to report that the Community Car Scheme has been resurrected. Cllr S Potter acts as Co-ordinator and we are grateful to the twelve residents who have offered to be voluntary drivers.

19. Clerk

Through the year Margaret Goding resigned as Clerk to the Parish Council and we welcomed back Valerie Tookey as Clerk. Our thanks to Margaret for all her work over the years.

I wish to record special thanks to:

All the Parish Councillors for their efforts during the year
Our Parish Clerk Val Tookey
Valerie Parkes, Independent Internal Auditor
Brian Northrop, the Curator of our Village Green
Peter Allen, Simon Anderson, Mike Day, Eric Flowerdew, and Rachel & Steven Woolgar
Monty Goding and his team of West Green pond puddlers
Justin Wilmott

Tony Fletcher
Chairman - Barrington Parish Council
April 2013

BARRINGTON PARISH COUNCIL

Audited RECEIPTS & PAYMENTS ACCOUNT 2011 - 2012

Balance at 1 April 2011			4,990.60
HSBC Treasurer Account	4,990.60		
Receipts			
VAT			
VAT repaid - Green Charity	6,481.14		
VAT repaid - Parish Council	<u>19,952.37</u>		
		26,433.51	
PRECEPT	<u>24,000.00</u>		
		24,000.00	
OTHER INCOME			
Challis Green Play Area	132,365.85		
Donations	250.00		
Refund of legal fees by CEMEX	<u>1,515.40</u>		
		134,131.25	
GRANTS			
CCC Footpath maintenance	450.00		
CCC Grass cutting	<u>556.98</u>		
		<u>1,006.98</u>	
			185,571.74
			<u>190,562.34</u>
Payments			
BARRINGTON GREEN			
Ditches & drainage	840.00		
Grass cutting & maintenance incl verges	2,815.00		
Grounds Maintenance	1,250.00		
Ponds	567.32		
Village Sign	<u>55.00</u>		
		5,527.32	
FREE RESOURCE			
Royal British Legion	<u>120.00</u>		
		120.00	
GENERAL EXPENDITURE			
Chairman's allowance	320.00		
Clerk's salary	6,637.08		
Footpath maintenance	980.00		
Insurance	2,549.03		
Map Licence annual copying fee	54.75		
Meeting room hire charges	198.00		
Office Allowance	400.00		
Office Stationery & Materials	506.76		
Postage	227.41		
Subscriptions	426.00		
Telephone/email/internet	275.56		
Village website	<u>29.96</u>		
		12,604.55	
ELECTIONS			
SCDC Charges	<u>135.00</u>		
		135.00	
HM REVENUE & CUSTOMS			
Income Tax & Employer NI (Clerk)	<u>1,727.23</u>		
		1,727.23	
LEGAL & PROFESSIONAL			
Audit Fee	285.00		
Legal Fees	1,515.40		

Payroll Services	<u>61.70</u>	1,862.10
RECREATIONAL AREAS		
Inspection fees	164.00	
Play Area	59.62	
Tree maintenance	<u>410.00</u>	
		633.62
SPECIAL PROJECTS		
Amenity Area	12.49	
Archive Room	10.00	
Challis Green Play Area	122,794.92	
Minute Books: Copying 1894-	200.00	
Winter Maintenance	452.67	
Youth Club	<u>324.00</u>	
		123,888.29
STREETLIGHTING		
Energy	<u>1,666.98</u>	
		1,666.98
TELEPHONE KIOSKS		
Refurbishment	<u>94.21</u>	
		94.21
VAT		
Repayment to Green Charity	<u>7,280.35</u>	
		7,280.35
VAT input tax		<u>21,499.76</u>
		<u>176,945.20</u>
		13,617.14
Balance at 31 March 2012		
HSBC Treasurer Account	<u>£13,701.14</u>	
Less outstanding cheques	<u>(£84.00)</u>	
	<u>£13,617.14</u>	
N.B. :		
RESERVE	£6,000.00	

BARRINGTON PARISH COUNCIL

Summary from 1 April 2012 to 31 March 2013

Balance at 1 April 2012			13,617.14
RBOS current account closed		0.00	
RBOS Bus Inst Access reserve closed		0.00	
RBOS Investment Account closed		0.00	
HSBC Treasurer Account		13,617.14	
RECEIPTS			
VAT			
VAT repaid – Parish Council	<u>5,149.34</u>		
		5,149.34	
PRECEPT			
Precept first instalment	13,000		
Precept second instalment	<u>13,000</u>		
		26,000	
OTHER INCOME			
Green Charity payments received	10754.12		
Refund legal fees by CEMEX	<u>1,107.00</u>		
		<u>11,861.12</u>	
			<u>43,010.46</u>
			56,627.60
PAYMENTS			
VAT			
VAT repayment – Green charity	<u>1,580.57</u>		
		1,580.57	
BARRINGTON GREEN			
Grass cutting & maintenance	3,935.00		
Ditches & drainage	1,350.00		
Ponds	220.35		
Dog waste bins	690.71		
Tree maintenance	176.64		
Cricket outfield	240.00		
Grounds maintenance	<u>470.00</u>		
		7,082.70	
GENERAL EXPENDITURE			
Footpath maintenance	925.00		
Chairman's allowance	320.00		
Clerks salary	7,032.31		
Insurance	3,244.21		
Miscellaneous	1,792.63		
Office allowance	305.67		
Postage	34.35		
Office stationery & materials	542.58		
Subscriptions	410.00		

Telephone/fax/email charges	56.16		
Verge & grass cutting	190.00		
Meeting room hire charges	372.00		
Documentation	117.83		
Map licence Annual fee	<u>54.75</u>		
		15,397.49	
LEGAL & PROFESSIONAL			
Audit Fee	568.00		
Internal audit	125.00		
Legal fees	50.00		
Payroll services	<u>83.32</u>		
		826.32	
RECREATIONAL AREAS			
Inspection fees	185.00		
Play areas	62.00		
Challis Green	<u>110.00</u>		
		357.00	
PROFESSIONAL FEES			
Legal	<u>1,107.00</u>		
		1,107.00	
FINANCE CHARGES			
Bank charges	<u>10.00</u>		
		10.00	
GREEN CHARITY			
Payments received in error	<u>10,709.12</u>		
		10,709.12	
SPECIAL PROJECTS			
Youth Club	248.00		
Challis Green play area	7,488.68		
Parish Council minute books	<u>149.65</u>		
		7,886.33	
HM REVENUE & CUSTOMS			
Income tax and Employer NI Clerk	<u>1,821.00</u>		
		1,821.00	
STREET LIGHTING			
Energy	<u>1,368.99</u>		
		1,368.99	
SPECIAL PROJECTS 2			
Telephone kiosks	81.30		
Street grass cutting & maintenance	<u>280.00</u>		
		361.30	
VAT input tax		<u>2,680.56</u>	
			<u>51,198.38</u>
			5,429.22
Balance as at 31 March 2013			
HSBC Treasurer Account		5,429.22	

THE GREEN CHARITY

Reg N° 205 227

ANNUAL GENERAL MEETING

AGENDA

1. **Apologies for absence**
2. **Chairman of the Trustee: Review of the year**
3. **Financial Report**

Accounts 01.04.11 – 31.03.12

(Audited and as accepted by the Charity Commission)

Draft Accounts – 1st April 2012 to March 31st 2013

4. **Attendance Record for 2012 – 2013 Trustee Meetings (7)**

Laura Cooper (6) Anne Day (7) Judy Hardman (5)

Sheila Potter (7) Aidan Van de Weyer (7)

David Whybrow (7)

Tony Fletcher resigned on 09.05.12 (3)

Beverley Glover resigned on 15.05.12 (1)

5. **Open discussion for residents**

Chairman's Report 2012-2013

The Trustee held 7 formal meetings during the year. Most of its activities are related to the maintenance, appearance and preservation of the Green. The Green has been used for a fair, vintage car displays and of course football and cricket. During the year, Cllrs Fletcher and Glover resigned from their role as Trustee. Cllr Van de Weyer was elected as Chairman of the Trustee.

Parking of vehicles on the Village Green remains a continuing problem and the Trustee has investigated reinforcing media to prevent damage where parking is essential. Installation costs continue to increase. It is only by written concession from the Charity that parking can be permitted on the Village Green.

Building work to houses around the Green often requires contractors' vehicles, skips and materials to be placed on the Village Green; a small charge per day will continue to be made with damage repair to the surface of the Green and the roadway at the cost of the resident. Residents should request permission before starting work.

Major repair works on many of the Permitted Way roadways was carried out as part of a rolling schedule and will continue as required. The repair work in the year under review amounted to £17,848.74. This work was funded by the Permitted Way Licence scheme, together with donations for the use of the Green. The Green Charity thanks John Cobb & Sons Ltd for the high standard of their work for us. The repair programme included laying a new surface to the parking area for patrons of the Village Stores.

Maintenance of the trees planted on the Green has become costly, and is of great concern to the Trustee. Tree maintenance is very expensive. In addition several chestnut, ash and oak trees are being carefully monitored for disease.

As from 1st September 2011, the newly-elected Trustee has issued Permitted Way Licences for either one year 2011-12 £37.50, renewable annually, or for

four years 2011-2015 £180.00, with payment by cheque. The majority of funds are paid by lump sum.

Following the de-registration and sale of land to CEMEX in 2011, the Trustee is pleased to record that 39 affordable houses were built, for people with a link to our village. Although the title has been registered to The Green Charity, management of the central area of the new development at Hesnerton Way will be handed over to the Green Charity in due course, pending completion of work to the surface.

During the year, Brian Northrop resigned as Curator of the Green as he had moved away from the village. The Green Charity is greatly indebted to Brian for his support and enthusiasm over the years. David Whybrow kindly agreed to take on this role.

The Green Charity devoted a great deal of time and energy to clarifying the legal status of the access licences granted to residents who need to cross the Green, at the instigation of a resident. The Charity sought conclusive advice from a specialist barrister. This advice confirmed that the current method of regulating access across the Green is correct. The total costs incurred during this year and the previous one were £9,691.82. The barrister is currently drawing up his advice in a form that can be distributed to all residents.

Attached to this report is a copy of the Audited Accounts for the year 2011-2012 and of the Draft Accounts for the year 2012-2013. The Trustee is grateful to Simon Lake for auditing the Accounts. Thanks are also due to Margaret Goding for continuing her able administration of the Charity.

Aidan Van de Weyer, Chairman Green Trustee

April 2013

GREEN CHARITY BARRINGTON

AUDITED RECEIPTS & PAYMENTS ACCOUNT 2011-2012

Balance at 1 April 2011		137,379.0
		1
HSBC Treasurer Account		137,379.01
Receipts		
VAT		
VAT Repaid	<u>7,280.35</u>	7,280.35
PERMITTED WAY FEES		
2002 Permitted Way Fees	30.00	
2003 Permitted Way Fees	30.00	
2004 Permitted Way Fees	30.00	
2005 Permitted Way Fee	30.00	
2006 Permitted Way Fees	30.00	
2007 Permitted Way Fees	37.00	
2008 Permitted Way Fees	37.00	
2009 Permitted Way Fees	37.00	
2010 Permitted Way Fees	74.00	
2011 Permitted Way Fees	5,689.74	
2012 Permitted Way Fees	2,880.00	
2013 Permitted Way Fees	2,880.00	
2014 Permitted Way Fees	<u>2,880.00</u>	14,664.74
OTHER INCOME		
Donations from CEMEX toward legal costs	7,278.59	
Donations towards roadway repairs	2,050.00	
Donations for use of the Green	933.00	
Payments received in error	70.00	
Repayment of short-term loan	<u>22,000.00</u>	32,331.59
BARRINGTON GREEN		
Sale of land at Challis Green	1.00	
Wayleaves	2,877.06	
Royal Oak Table Licence 2011 & 2012	<u>756.00</u>	3,634.06
		57,910.74
		<u>195,289.7</u>
Payments		
GENERAL EXPENDITURE		
Clerk's Salary	4,450.40	
Equipment maintenance	387.45	
Room hire fees	<u>10.00</u>	4,847.85
BARRINGTON GREEN		
Grass Cutting & Maintenance	1,710.00	
Grounds maintenance	5,911.36	
Roadway Maintenance	19,767.52	
Tree maintenance	<u>770.00</u>	28,158.88
CHALLIS GREEN PLAY AREA		
Donation from Green Charity	30,000.00	
Payments to be refunded by Parish Council	5,850.00	
Short-term loan to Parish Council	<u>22,000.00</u>	57,850.00

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HARRY DAVIES MEMORIAL BOARD			
Repairs	<u>280.00</u>		280.00
HM REVENUE & CUSTOMS			
Income Tax & Employer NI - Clerk	<u>1,158.18</u>		1,158.18
PROFESSIONAL FEES			
Legal Fees on behalf of CEMEX	7,789.59		
Payroll Services	64.52		
Legal fees in respect of 36 High Street	591.20		
Valuation Fees 36 High Street	<u>500.00</u>		
			8,934.31
REFUND OF PAYMENTS			
Refund of Permitted Way Fees	157.30		
Standing Orders received in error	<u>70.00</u>		
			227.30
TRANSFER OF FUNDS			
Cambridge Building Society 2 Year Bond	<u>50,000.00</u>		
			50,000.00
WAR MEMORIAL			
Replacing wooden bollards	<u>80.00</u>		
			80.00
VAT input tax		<u>6,173.90</u>	
			157,710.4
Balance at 31 March 2012			<u>37,579.33</u>
HSBC Treasurer Account		£37,579.33	

**Cambridge Building Society
Easy Access Business Account
Barrington Green Charity Playground Account**

Balance at 12 May 2011 0.00

RECEIPTS

Transfer in from HSBC Treasurer a/c	£30,000.0		
CEMEX donation	30,000.00		
Interest	<u>£365.85</u>		
		<u>£60,365.85</u>	
			<u>£60,365.8</u>

PAYMENTS

Barrington Parish Council	£24,000.0		
Barrington Parish Council	<u>36,365.85</u>		
		<u>£60,365.85</u>	
			<u>£60,365.8</u>

Balance at 9 February 2012 £0.00

Cambridge Building Society

2 Year Business Bond (Issue 16):

13.09.11 £50,000.00 from HSBC Treasurer a/c maturing on 13.09.13
Margaret Goding December 2012

GREEN CHARITY BARRINGTON

DRAFT RECEIPTS & PAYMENTS ACCOUNT 2012-2013

Balance at 1 April 2012		£37,579.33
		3
	HSBC Treasurer Account	£37,579.33
Receipts		
	VAT	
	VAT Repaid	1,580.57
		1,580.57
	BARRINGTON GREEN	
	Heslerton Way Establishment Sum	10,709.12
	Wayleaves	2,877.06
		13,586.18
	CHALLIS GREEN PLAY AREA	
	Repayment of short-term loan (Parish Council)	5,850.00
		5,580.00
	DONATIONS	10,010.00
	PERMITTED WAY FEES	
	2011 Permitted Way Fees	45.00
	2012 Permitted Way Fees	2,676.25
	2013 Permitted Way Fees	720.00
	2014 Permitted Way Fees	720.00
		4,161.25
	OTHER INCOME	
	Donations towards roadway repairs	1,000.00
	Donations for use of the Green	1,060.00
	Payments received in error	35.00
		2,095.00
		37,283.00
		<u>74,862.33</u>
Payments		
	GENERAL EXPENDITURE	
	Clerk's Salary	4,719.06
	Room hire fees	30.00
	Stationery	122.07
	Telephone/email/internet	77.80
	Travel costs	44.40
		5,071.02
	BARRINGTON GREEN	
	Dog Waste Bin Donation to Parish Council	350.00
	Grass Cutting & Maintenance	2,095.00
	Roadway Maintenance	17,888.74
		20,333.74
	HM REVENUE & CUSTOMS	
	Income Tax & Employer NI - Clerk	1,553.60
		1,553.60
	PROFESSIONAL FEES	
	Legal fees in respect of 36 High Street	9,191.82
	Payroll Services	71.10
		9,262.92
	REFUND OF PAYMENTS	
	Refund of Permitted Way Fees	131.25
	Standing Orders received in error	170.00
		301.25
	VAT input tax	5,951.16
		<u>42,473.69</u>

Balance at 31 March 2013

HSBC Treasurer Account

£32,388.64

32,388.64

Less outstanding cheques

(163.17)

£32,551.81

Cambridge Building Society 2 Year Business Bond (Issue 16):

(13.09.11 £50,000.00 from HSBC Treasurer a/c maturing on 13.09.13)

£50,000.00

Margaret Goding, Clerk 01 April 2013

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FOR YOUR NOTES