

Barrington Parish Council

Minutes of the Full Parish Council Meeting held on July 18th August 2020 by Zoom.

Present: - Councillors Rhodes-Kemp (Chairman), Bird, Brass, Day, Kemp, McBride and Walker.

In attendance: The Clerk and one member of the public for the beginning of the meeting.

1. **Apologies welcomes and introductions.** Apologies were received and accepted from Cllr Bedford and the RFO both for personal reasons.
2. **Declarations of Interest and dispensations.** Cllr McBride declared a non-pecuniary interest in Item 18 as it relates to a neighbour's property.
3. **Public Forum.** No member of the public wished to address the council.
4. **The Minutes of the last Parish Council meeting** held on Tuesday 21st July 2020 were proposed by Cllr Brass, seconded by Cllr Bird and agreed to be a true record of the meeting with one amendment to correct the spelling of Mr Parry's name.
5. **To take CCC (Cambridge County Council), SCDC (south Cambs District Council) and Clerk reports.**
The July/August report from CCllr Kindersley was circulated. The items reported in this were recorded in the July Minutes.
There was no report from SCDCllr Van de Weyer.
The Clerk had nothing else to report that is not being covered in the meeting.

Matters Arising – to update Council on actions where no decision is required

18-02-20 Item 9 d) The upgrade of streetlights to LED status and the potential replacement of the heritage lights. It appears SC60, SC1, SC2 have been upgraded. Cllr Brass will keep the PC informed. **Action Cllr Brass.**

21-07-20 Item 15. The Village Hall and the Royal Oak have been asked if they would like an Oak Tree Sapling. The Clerk has not yet received a response. It was reported that the Village Hall would also like a sapling.
Action the Clerk.

Items for consideration

6. S106

a. **Governance policy** – it was proposed by Cllr Kemp, seconded by Cllr Walker and agreed with all in favour that this policy be adopted.

b. **Report on progress.** To date the parish council have not received an update. It appears Redrow are using in house lawyers to carry out work on the agreement. The lack of response to the Council and the SCDC lawyer is unprofessional. The Parish Council cannot communicate with stakeholders within the village until it receives further information from Redrow.
Action ~~Cllr Kemp~~ Cllr Brass

It was resolved that:

The Chair will write with an update to all stakeholder groups explaining there can be no meetings until the

Council hear from Redrow.

An update will be included in the next issue of the village newsletter.

A letter will be sent to the planning lead at Redrow.

A letter will be sent to the legal team lead at SCDC.

Action Cllr Rhodes-Kemp.

7. Redrow Development

a. Surface Water Management- the report from the meeting held with Cllrs Bird, Brass, Kemp, the clerk, SCDC officers and the LLFA has been circulated. It was noted that there have been other floods in the village other than 2015. Formerly, CEMEX could be phoned in periods of heavy rain or drought and the flow of water entering the village ditch system could be adjusted.

There may still be some vulnerability in the village, but it was felt this will not be from the Redrow development and the measures they are putting in place.

Action Cllr Kemp and the Clerk.

b. The draft response to S/4820/18/DC - Conditions 18,19 & 20 of planning application S/0057/17/VC - Barrington Cemex site has been circulated. Cllr Kemp gave a brief explanation. There are a couple of small grammatical amendments which will be amended.

It was proposed by Cllr Brass, seconded by Cllr Walker and with all in favour to submit this response.

Cllrs Bird, Brass and Kemp were thanked for all the work that has been put into this response.

In connection with 16c it was proposed to take a strategic look, conduct some research and produce a report on the village ditch system.

Action Cllr Bird.

It was resolved to discuss the carpark provision at the September meeting and Council noted that Cllr Rhodes-Kemp and the Clerk will be meeting the head teacher before the beginning of term.

Action Cllr Rhodes-Kemp and the Clerk

8. To consider the South Cambs Zero Carbon Grant. The planting of a community orchard is felt to be a positive step and the use of the wildflower area was discussed. It was resolved to do some research including proposed costings. The idea for a community orchard will be included in the newsletter and will be an item for further consideration at the September meeting.

Action Cllr McBride and the Clerk.

9. Speed watch Update

The Council wished to thank ~~Cllr~~ Mr Granger, Cllr Kemp and Mr Gibson for all their work. A meeting is planned with Highways to establish where the speed panel will be erected.

A meeting will be arranged to further consider the traffic management plan.

Action Cllr Rhodes- Kemp.

10. Archer Bridge update. The next step is to arrange a meeting with the Highways department of the County Council. The pedestrian bridge is part of the S106 agreement.

There is also a link to the Traffic Management Plan with the suggestion of traffic lights to control flow over the bridge. The cost of these would be about 100K and the idea needs further consideration with Highways.

11. Street Light energy – the handover of energy sourcing for CCC lights to the Parish Council. A contract has already been signed by a previous clerk with Utility Aid. It was resolved to get some further quotes and bring back to the next council meeting.

Action the clerk.

12. To consider the purchase of new fire beaters

Amazon £49.99 free delivery takes a week

Screw Fix £29.99 free 2day delivery over £50

Fire Protection online £27.30 delivery £3.97 next working day. It was resolved to seek advice from the Council's insurers.

Action The Clerk.

13. Tree Inspection

- a. To review the report and quotes for the high priority and medium priority work. It was resolved to get seek quotes for the tree work highlighted. Additionally, it was felt a couple of trees could do with some work where they are close to the permitted roadways across The Green. Cllr Day will send the Clerk the details.
- b. It was resolved that the Clerk will start to seek companies and quotes for future tree inspections.
- c. It was resolved that the Clerk will seek quotes for the development of a woodland management plan.

Action the Clerk.

14. **East West Rail evening online workshop on 24th August.** Cllr Brass volunteered to attend.

Action Cllr Brass.

15. **Website Accessibility Requirements** – there is recent new legislation and the Barrington Cambs Website needs to be compliant by the end of September. This has been discussed with our website developer and the only issue really is that the PDFs don't work well with all readers. It was suggested that these be looked at. It was resolved that a statement be put on the website to ask people to contact us if they have particular problems and with the help of the website manager and developer these can then be addressed.

Action Cllr Brass.

16. **Reports: The following reports have already been circulated and unless other issues had arisen were taken as read.**

- a. QE11 woodland – Cllr McBride
- b. Footpaths – Cllr Day
- c. Ditches – Cllr Bird
- d. Play areas – Cllr Day and to include the inspection report from Herts and Cambs Ground
- e. Barrington CofE Primary School- there was no report
- f. All Saints – there was no report, but the Church is open and there are services in the Orwell group.
- g. Challis Green Pond - Cllr Rhodes-Kemp. It was noted that the pond will require some work.
- h. Green Charity – a quick verbal report was given. There has been a water leak on the green ruining the cricket matting in the nets. It was decided The Green Charity could help with the replacement. Cllr Day will send a more detailed report in due course. It was also reported that there have been enquiries in the village to gauge interest in broad band with fibre optic cables. This would have implications for The Green.

17. Finance

a. To approve the payments listed below.

82	Playground inspections x 2	Herts&Cambs Ground Maintenance	228.00
83	Ranger Duties Jul 20	Herts&Cambs Ground Maintenance	207.90
84	Cut of Main Green, Glebe Road area, Sports Field	Herts&Cambs Ground Maintenance	468.00
85	Cut of verges	Herts&Cambs Ground Maintenance	228.00
86	Cut of sports field	Herts&Cambs Ground Maintenance	144.00
87	Tree Risk Assessment:Level 1 Tree Survey	Hallwood Associates	480.00
88	Data Protection fee	Information Commissioners Office	40.00

89-94 Salaries, PAYE, NIC, pensions	Staff	1,624.21	
95 Inspect Under 5s Playground	Herts&Cambs Ground Maintenance		114.00
Cut of Sports Field	Herts&Cambs Ground Maintenance		144.00
Ranger duties – 3.5hrs for 21/7 missed off July job sheet	Herts&Cambs Ground Maintenance		69.30
	Total		£3747.40

b. Balances and Bank Reconciliation. These were not presented.

c. Update on internal audit

The internal audit is complete the main findings are listed below:

Figures on the AGAR may need amending as some S106 payments have not been included with salaries and the Clerk will discuss with the RFO.

Box 9 for being a charity trustee needs to be ticked.

Chairman's Allowance – the rate needs to be set by an independent remuneration panel. The Council either needs to seek advice from CAPALC or repay expense submitted.

Committee meeting minutes need to be published on the websites.

The level of general reserves is extremely low and the Council should ensure it has adequate reserves to cover unforeseen expenditure and maintain adequate cash flow.

The Asset Register is now based on historic value.

Planning

Council noted:

Certificate of Lawful Use or Development.

Local Planning Authority: South Cambridgeshire District Council

Proposal: Certificate of lawfulness for a removal of an existing sash window and installation of bi-folding doors

Site address: 14 Haslingfield Road Barrington CB22 7RG

Reference: 20/03168/CL2PD

Public Access link: <https://applications.greatercambridgeplanning.org/online-applications/PLAN/20/03168/CL2PD>

Approval of Details Reserved by Condition.

Local Planning Authority: South Cambridgeshire District Council

Proposal: Submission of details required by conditions 4 (Boundary Treatment) and 5 (Materials) of planning permission S/0893/18/FL

Site address: 3 Challis Green Barrington Cambridge

Reference: S/0893/18/CONDA

Public Access link: <https://applications.greatercambridgeplanning.org/online-applications/PLAN/S/0893/18/CONDA>

Application for Planning Permission Proposal: External cladding to some elevations, altered structural openings, new windows and rooflights Site address: 41 West Green Barrington CB22 7RZ We are pleased to enclose your formal notice of planning permission for the above development

To consider

18. Notification of a Planning Appeal - Town and County Planning Act 1990

Reference: S/3655/19/LB

Proposal: Demolition of existing single-storey rear extension and replacement with two-storey tiled extension (Resubmission of S/2018/19/LB) for 4 Challis Green Barrington CB22 7RJ

Appellant: Mr Jeremy Blake

All representations must be received by 10th September 2020.

Cllr McBride took no part in the discussion having declared a non-pecuniary interest.

The council previously recommended approval for this application and support this appeal. Cllr Kemp will draft a response. **Action Cllr Kemp.**

19. Amendment for S/1531/19/FL

Proposal: Development of a countryside centre in conjunction with light industrial units extension of access road and construction of car park and associated landscaping Site address: Land To The Rear Of Church Meadows Haslingfield Road Barrington

Applicant: Ms H Gardner.

The amendment is: 1) Extended red-line application boundary (addition of area to south) Replacement Planning Application Form, re-dated and signed with a copy of the notice served on the site owner Amended drawings and supporting documents to address consultee comments

<https://applications.greatercambridgeplanning.org/online-applications/PLAN/S/1531/19/FL>

It was resolved to email a response that there is no surface water or traffic management plan. There should be no determination until these have been received. **Action the Clerk.**

20. The Greater Cambridge Shared Planning Service is now inviting comments on the draft North East Cambridge Area Action Plan, an ambitious vision for a new low-carbon city district in North East Cambridge. The consultation is open from 9am on Monday 27 July to 5pm on Monday 5 October 2020. You can read the draft Area Action Plan and respond online via our website, www.greatercambridgeplanning.org/nec.

Instead of being asked to comment on consultations it was felt that a working group should be established to look at local growth, redevelopment, and protection. This will be an item on the next agenda.

Action the Clerk.

The meeting closed at 10.25pm

Next Full Parish Council meeting dates	15 th September	20 th October
	17 th November	15 th December