

BARRINGTON PARISH COUNCIL

Minutes of meeting held on Tuesday 20th August 2019.

Present: - Councillors Rhodes-Kemp (Chairman); Bird, Day, Gibson, Granger, Lock, McBride, and Kemp. Ms V Parkes was in attendance as Independent Internal auditor; and Mrs S Potter who was acting as scribe in the absence of the Clerk.

A representative from the Greater Cambridge Partnership (GCP) was present to update councillors on the proposal for a hub at the Foxton rail side which was to include space for 750 cars. A consultation starts on September 9th and will last for 6 weeks. Cards are being sent to 6,000 households detailing times and place of consultation events. At GCP's request it was also anticipated that Foxton Parish Council would organise a joint Parish Council meeting in order to gauge the views of Councils.

1	<p>Apologies for absence: Cllr M Brass due to work commitments and Mrs V Tookey due to ill health. Also County Cllr Kindersley and District Cllr Van de Weyer due to annual leave.</p>	
2	<p>Declarations of Interest: Cllrs Day and Lock for items 4.1/4.2</p>	
3	<p>Minutes of the Meeting held on 16th July 2019 having been previously circulated were signed as agreed on the proposition of Cllr Day seconded Cllr Granger.</p>	
4	<p>Planning items: The Planning Committee had meet on the 7th August. Council noted :- <u>4.1 7 Back Lane:</u> the Applicant and Builder had presented a revised proposal for two houses on the site following the appeal against a refusal of planning permission which had also been dismissed by the Planning Inspector. A schematic layout plan had been presented showing the proposals in relation to the two other proposed and consented dwellings on adjacent plots; the plan also showed the previous, refused layout, and the comparative heights of the two houses, previous and proposed. In summary, the revised proposal reduces the height of the houses from 9.45 and 8.65 metres to 5.8 and 4.6 metres by substituting pitch roofs for flat roofs. The two houses are reduced in size and are now staggered on the plot, rather than being side by side. The applicant stated that these changes were made to reduce the impact on both on the Conservation Area and surrounding properties. Council await the detailed proposals which should be available at the next meeting. <u>4.2 9 Back Lane:</u> Revised Traffic Management Plan. The changes proposed by Cllr. Kemp had been incorporated into this revised Plan in their entirety. Cllr. Kemp was thanked for his time on the Council's behalf. <u>4.3 To record :</u> <ul style="list-style-type: none"> • S/0097 14 Glebe Road: Garage – Appeal Decision/Allowed. • S/2017/19/FL and S/2018/19/LB 4 Challis Green: Demolition single storey rear extension and replacement – Appeal Decision/Refused • Tree application S/2671/19/TC – already approved. <u>4.4 For Consultation:</u> <u>4.4.1 S/1417/19/SO and S/1417/19/SO 4 High Street:</u> Revised application to replace 1960's/70's single storey extension. The Parish Council had been concerned with the large area of flat roof in the original application, attached to a Grade 2 Listed Building. The revised proposal shows a mono-pitch roof which, it was agreed, was an improvement. However, the extent of modern</p>	VT

	<p>plate glass patio doors seemed out of place to several Councillors. The Committee therefore asked the Clerk to communicate to the applicant as follows:</p> <ul style="list-style-type: none"> • Council recommends discussion of the proposals with the appropriate Listed Building Officer, and • Applicant should prepare a Construction Traffic Management Plan <p><u>4.5 Haslingfield Road Development:</u> An appeal has been made to the Secretary of State against the non-determination of the application by SCDC. The process is the Inspector will review documentation for determination; and could award costs against SCDC.</p> <p><u>4.6 SCDC Decisions :-</u></p> <p>4.6.1 4 Challis Green - extension refused.</p> <p>4.6.2 14 Glebe Road - garage approved</p> <p><u>4.7 9 Back Lane</u> application will be discussed at next meeting.</p> <p>4.8 Clerk to be asked to ascertain whether there will be <u>S106 or CIL monies</u> relating to the new dwellings on Orwell Road.</p>	<p>VT</p> <p>ADvW/ VT</p>																																																																					
5	<p>Financial Matters:</p> <p>5.1 <u>Precept 1 Account (HSBC)</u></p> <p>5.1.1 Bank Statement as at 6.8.19 £22,239.93</p> <p>5.1.2 Unpresented cheques :</p> <p>0202 Cambridge Building Society to open account for reserves – needs to be re-issued. (cheque 0246 below) £1500</p> <p>0228 Destroyed (£118.60) duplicate payment raised</p> <p>5.1.3 On proposition of Cllr Gibson, seconded Cllr Day the following cheques totalling £5705.43 were signed:-</p> <table border="0" style="width: 100%;"> <tr> <td style="width: 10%;">0237</td> <td style="width: 80%;">Staples ; ink cartridges/paper- Clerk</td> <td style="width: 10%; text-align: right;">£ 117.50</td> </tr> <tr> <td>0238</td> <td>V Tookey ; reimbursement Tree Warden training day for JG</td> <td style="text-align: right;">£ 100.00</td> </tr> <tr> <td>0239</td> <td>Staples ;ink cartridge - GC</td> <td style="text-align: right;">£ 29.27</td> </tr> <tr> <td>0240</td> <td>V Tookey; 5 wks salary to 23.8.19</td> <td style="text-align: right;">£ 1316.40</td> </tr> <tr> <td>0241</td> <td>HMRC; Tax/NI</td> <td style="text-align: right;">£ 457.13</td> </tr> <tr> <td>0242</td> <td>Seton; dog ban signs play areas</td> <td style="text-align: right;">£ 29.53</td> </tr> <tr> <td>0243</td> <td>Community Heartbeat; replacement pads</td> <td style="text-align: right;">£ 50.40</td> </tr> <tr> <td>0244</td> <td>Village Hall Trustees; GC and PC meetings</td> <td style="text-align: right;">£ 75.00</td> </tr> <tr> <td>0245</td> <td>Herts and Cambs (as below)</td> <td style="text-align: right;">£1791.60</td> </tr> <tr> <td colspan="3"> </td> </tr> <tr> <td></td> <td><i>4878 Cut sports field</i></td> <td style="text-align: right;"><i>£144.00</i></td> </tr> <tr> <td></td> <td><i>4879 Cut sport field, strim</i></td> <td style="text-align: right;"><i>£198.00</i></td> </tr> <tr> <td></td> <td><i>4880 Materials rocking horse repairs</i></td> <td style="text-align: right;"><i>£50.40</i></td> </tr> <tr> <td></td> <td><i>4887 Ranger duties July</i></td> <td style="text-align: right;"><i>£307.20</i></td> </tr> <tr> <td></td> <td><i>4886 Construct placement dam</i></td> <td style="text-align: right;"><i>£480.00</i></td> </tr> <tr> <td></td> <td><i>4835 Cut Glebe Rd areas, sports and Main green</i></td> <td style="text-align: right;"><i>£468.00</i></td> </tr> <tr> <td></td> <td><i>4824 Cut sports field</i></td> <td style="text-align: right;"><i>£144.00</i></td> </tr> <tr> <td colspan="3"> </td> </tr> <tr> <td></td> <td>0246 BPC; Reserves (for Cambridge Building Society)</td> <td style="text-align: right;">£1500.00</td> </tr> <tr> <td></td> <td>0247 M Goding; Pond expenses April to August</td> <td style="text-align: right;">£ 94.60</td> </tr> <tr> <td></td> <td>0248 Herts and Cambs; Cut sports field</td> <td></td> </tr> <tr> <td></td> <td>£144.00</td> <td></td> </tr> <tr> <td></td> <td>Total</td> <td style="text-align: right;">£5705.43</td> </tr> </table>	0237	Staples ; ink cartridges/paper- Clerk	£ 117.50	0238	V Tookey ; reimbursement Tree Warden training day for JG	£ 100.00	0239	Staples ;ink cartridge - GC	£ 29.27	0240	V Tookey; 5 wks salary to 23.8.19	£ 1316.40	0241	HMRC; Tax/NI	£ 457.13	0242	Seton; dog ban signs play areas	£ 29.53	0243	Community Heartbeat; replacement pads	£ 50.40	0244	Village Hall Trustees; GC and PC meetings	£ 75.00	0245	Herts and Cambs (as below)	£1791.60					<i>4878 Cut sports field</i>	<i>£144.00</i>		<i>4879 Cut sport field, strim</i>	<i>£198.00</i>		<i>4880 Materials rocking horse repairs</i>	<i>£50.40</i>		<i>4887 Ranger duties July</i>	<i>£307.20</i>		<i>4886 Construct placement dam</i>	<i>£480.00</i>		<i>4835 Cut Glebe Rd areas, sports and Main green</i>	<i>£468.00</i>		<i>4824 Cut sports field</i>	<i>£144.00</i>					0246 BPC; Reserves (for Cambridge Building Society)	£1500.00		0247 M Goding; Pond expenses April to August	£ 94.60		0248 Herts and Cambs; Cut sports field			£144.00			Total	£5705.43	<p>VT</p>
0237	Staples ; ink cartridges/paper- Clerk	£ 117.50																																																																					
0238	V Tookey ; reimbursement Tree Warden training day for JG	£ 100.00																																																																					
0239	Staples ;ink cartridge - GC	£ 29.27																																																																					
0240	V Tookey; 5 wks salary to 23.8.19	£ 1316.40																																																																					
0241	HMRC; Tax/NI	£ 457.13																																																																					
0242	Seton; dog ban signs play areas	£ 29.53																																																																					
0243	Community Heartbeat; replacement pads	£ 50.40																																																																					
0244	Village Hall Trustees; GC and PC meetings	£ 75.00																																																																					
0245	Herts and Cambs (as below)	£1791.60																																																																					
	<i>4878 Cut sports field</i>	<i>£144.00</i>																																																																					
	<i>4879 Cut sport field, strim</i>	<i>£198.00</i>																																																																					
	<i>4880 Materials rocking horse repairs</i>	<i>£50.40</i>																																																																					
	<i>4887 Ranger duties July</i>	<i>£307.20</i>																																																																					
	<i>4886 Construct placement dam</i>	<i>£480.00</i>																																																																					
	<i>4835 Cut Glebe Rd areas, sports and Main green</i>	<i>£468.00</i>																																																																					
	<i>4824 Cut sports field</i>	<i>£144.00</i>																																																																					
	0246 BPC; Reserves (for Cambridge Building Society)	£1500.00																																																																					
	0247 M Goding; Pond expenses April to August	£ 94.60																																																																					
	0248 Herts and Cambs; Cut sports field																																																																						
	£144.00																																																																						
	Total	£5705.43																																																																					

	<p><u>5.2 Lloyds Bank : S106</u></p> <p>5.2.1 At bank as at 29th July £103,429.05</p> <p>5.2.2 On proposition of Cllr Gibson, seconded Cllr day the following cheque was signed:- Mills and Reeve : Deed of Variation works £1081.20</p> <p><u>5.3 Consideration and agreement of quotation for 2nd phase of the ditch clearance – School to Challis Pond</u> Council agreed work go ahead at a cost of £2900 on proposition of Cllr Bird, seconded by Cllr Gibson.</p> <p><u>5.4 Consideration and agreement of quotation for annual cutting back of ditch in between Heslerton Way to the school footpath (alongside the wildflower area).</u> Council agreed work go ahead at a cost of £480 on proposition of Cllr Bird, seconded Cllr Gibson. Cllr Bird to discuss with the contractor.</p> <p><u>5.5 Notification of increase in cost of Ranger services.</u> Council noted that there had been no increase in the charge since 2017, and that the contractor had increased costs to cover. Council accepted that the hourly charge would now be £16.50.</p> <p><u>5.6 Appointment of Responsible Financial Officer:</u> Cllr Gibson explained that there were three applicants who would be interviewed within the next couple of weeks.</p> <p><u>5.7 Street Lighting contract:</u> It was hoped Clerk would have more information regarding the supply of power to the village lamps.</p>	<p>PB</p> <p>RG</p> <p>VT</p>
6	<p>Haslingfield Road Development</p> <p><u>6.1 Project Manager appointment:</u> Discussion regarding timing, and what was to be expected from a project manager followed. Council agreed Village would expect action following the Exhibition and Cllrs Granger and Lock were tasked with taking this forward. Documents were to be circulated to three companies and response has been requested by 16th September.</p> <p><u>6.2 Trigger points/Deed of Variation:</u> SCDC Legal Department had forwarded a draft Deed of Variation for Councils comments. A discussion ensued regarding the trigger points and also possible virement of money across the various allocations. Councillors also discussed future possible uses of the public Open Space which would have to await the handing over of the area and then raising funds. Council agreed that the trigger points should remain as the original Agreement.</p>	<p>JG/ SL</p> <p>RRK</p>
7	<p>Play and Recreation Areas Report</p> <p><u>7.1 Challis Green/Under 5's:</u> Cllr Day had previously circulated her monthly report. Damage to the swings was noted and replacement parts were on order. Herts and Cambs will action the swing repairs once the parts arrive. Works to the safety surfacing were scheduled for after the school holidays. Notices have been installed to cover insurance and health and safety requirements. Minor vandalism was still occurring and Councillors were asked to be vigilant.</p> <p><u>7.2 Q.E.II Woodland:</u> Clerk was revising volunteer forms to ensure insurance requirements were met.</p>	<p>VT</p> <p>ALL</p> <p>VT</p>
8	<p>Barrington Green</p> <p><u>8.1 Trustee Report:</u> A meeting of The Trustee was held on 23rd July. The District Valuer's Report and advice re Permitted Way Licence fees for the next 4 years was considered. It was decided that the fees be kept at £90 per annum for residential properties; at £240 per annum for the Village Hall; at £450 per annum for the Sports Pavilions; at £450 per annum for The Royal Oak and at £150 per annum for Barrington Stores and Post Office. The District Valuer also advised that in future the fees should be linked to the Retail Price Index, unless there was a specific need to seek advice again.</p>	

	<p>The administration of issuing new Licences is now underway. A sample copy of the new Schedule has been included with the letter and application form sent to residents. The changes are as a result of legal advice sought to help the Trustee to deal with the use of the "roadways" during building projects. Following some concerns raised, there has been an amendment to take account of domestic heating oil delivery and similar purposes. Residents have been invited to attend the Village Hall between 10.00am and 12.30pm on 31st August, for issuing, signing and witnessing of the new Licences. Approach is ongoing to residents with access spurs off "roadways" which are going to have repairs carried out to see if they would like to use the charity's contractor. Work to Back Lane has been put on hold as there are going to be several building projects and also to one other "permitted roadway" as a result of commencement of work on an extension.</p> <p>Liaison with developers with planning permission is ongoing and the Trustee now feel that it has a master for a workable Construction Traffic Management Plan, which has already been accepted by two developers.</p> <p>There are currently a number of properties for sale around The Green and the Secretary continues to liaise with the relevant Estate Agents and Solicitors with regard to the Permitted Way Licence Scheme.</p> <p><u>8.2 Tree Inspection (inc. Q.E. II Woodland)</u> The annual inspection took place on the 5th August. A full report to be tabled by Clerk at next meeting.</p>	
9	<p>Communication with Residents/Social Events on The Green</p> <p>Cllr Mc Bride and Clerk had circulated details of a discussion which had taken place on the "Spotted in Barrington" Facebook Page. Council agreed to await a formal contact, and to defer full discussion to next meeting. Clerk was also asked to investigate further.</p>	VT
10	<p>Meetings through month (to record)</p> <p>10.1 Planning Meeting 7th August (decisions recorded under item 4)</p> <p>10.2 Meeting 26th July with Chair & Treasurer, Harston Village Hall, at the Hall, to see and discuss the extension and renovation to the Village Hall 2016-18. JG</p> <p>10.3 Meeting 3rd August with the Clerk of Barkway PC at Barkway Community Hall and Pavilion, to discuss the building of this facility and its use. JG and RG</p> <p>10.4 Cambridgeshire Tree Wardens' Training Day 15th August was attended by Cllr J Granger.</p>	
	<p>There being no further business the meeting closed at 10.13 p.m.</p> <p>Signed Chairman 17th September, 2019</p>	

Dates of meetings:- 17th September October 15th November 19th December 17th

Planning Committee Meetings set for the following dates – if needed :-

2nd October, 6th November and 4th December.

2020 : January 21st February 18th March 17th April 21st
May 5th A.P.M. May 19th June 16th July 21st August 18th
September 15th October 20th November 17th December 15th

BARRINGTON PARISH COUNCIL www.barringtoncambs.com

Clerk: Valerie Tookey 36 The Causeway, Bassingbourn SG8 5LG

Tel : 01763 243153

Email: pc@barringtoncambs.com

Chairman Rosamund Rhodes-Kemp	01223 871542
Vice Chairman Anne Day	01223 871437
Peter Bird	07976 900435
Mark Brass	07500 040916
Richard Gibson	01223 872864
John Granger	07775 562029
Ray Kemp	01223 871542
Simon Lock	07470 491949
Jacquie McBride	01223 870968

The Green Charity, Barrington Registered Charity N° 205227

Chairman: Cllr Anne Day **Secretary :** Sheila Potter

E mail : gc@barringtoncambs.com Tel : 01223 871863