

BARRINGTON PARISH COUNCIL

Minutes of the Meeting held in the Village Hall on December 14 2011

Present: Councillors Fletcher (Chairman), Glover, Hardman, Potter and Van de Weyer
County Cllr Kindersley and District Cllr Ridgway Watt (Items 1 - 7)

The Meeting opened at 7.30 pm.

ACTION

- 1 **Apologies for absence:** Cllr Day.
Curator of the Green Brian Northrop, Independent Internal Auditor Mrs V A Parkes
- 2 **Declarations of interest:** ALL
A Dispensation had been granted to the Parish Councillors by South Cambs District Council in respect of the Green Charity, valid until May 2015.
Item 4.9 Cllr Glover
- 3 **Minutes of the Meeting held on 15.11.11** had been circulated prior to the Meeting and were agreed as a true record on the proposal of Cllr Day. MG
- 4 **Financial matters**
 - 4.1 **Account balances:** HSBC Current Account at 06.12.11: £36,571.37
 - 4.2 **Unpresented cheques** as at 06.12.11: None
 - 4.3 **Income outstanding** as at 06.12.11: MG

25.05.11 Cambs CC Grant grass cutting: £556.98	
16.11.11 CEMEX Reimbursement of Legal Fees: £767.40	
 - 4.4 **Budgeting procedures:** The Chairman tabled a Cash Flow Forecast with an analysis of expenditure to date, which was considered by the Councillors.
 - 4.5 **Cashbook Summary** for the period from 01.04.11 to 06.12.11 was circulated, and was unanimously accepted on the proposal of Cllr Fletcher.
 - 4.6 **Authorisation of cheques:**

On the proposal of Cllr Van de Weyer, it was agreed to pay cheques totalling £3,339.90 :

913: HM Revenue & Customs: Income Tax Mrs M R Goding December	£126.02
914: Mrs M R Goding: Clerk's Salary:	548.58
w/beg 14.11.11-05.12.11: 4w x 16h x £9.591 = £613.825 gross; net £491.22	
Photocopying £3.00; November Postage £9.36; Internet contribution £10.00;	
Telephone contribution 14.06.11 – 23.08.11 £35.00	
915: The Ramblers: 2012 Annual Subscription Fee	45.00
916: Society of Local Council Clerks: 2012 Annual Membership Fee	110.00
917: Cambs Acree: Payroll Charges October to December 2011 + VAT	16.92
918: Ordnance Survey: Map Copying Annual Licence Fee+ VAT	65.70
919: Playsafety Ltd: RoSPA Post-Installation Inspection and travel costs + VAT	474.00
920: Cambs County Council: Purchase of 2 salt bins £93.00 each + VAT	223.00
921: A J Fletcher: Chairman's Quarterly Allowance April – June 2012	80.00
922: Herts & Cambs Ground Maintenance Ltd:	1,008.00
Inv N° 534: Footpath Maintenance £760 + VAT	
Inv N° 535: Challis Green Play area: New soil + grass seed £80.00 + VAT	
924: Aon Ltd: Additional Insurance Premium in respect of new play equipment	612.81
925: Mrs M R Goding: Contribution towards telephone costs 09.09.11 – 06.12.11	29.67
 - 4.7 **Income received:** 07.11.11 to 06.12.11: None
 - 4.8 **Precept 2012-13**

The Chairman presented a report on his proposal for the Precept for the next financial year. After discussion, it was agreed to increase the Precept to £26,000, to allow for funds to clear the land donated to the village by CEMEX, to the rear of the School. This proposal was unanimously agreed.
 - 4.9 **Bendyshe Way Residents Association:** The Chairman, Peter Bird, had written to the Parish Council requesting that the grass area in Bendyshe Way should be cut by the Parish Council. It was unanimously agreed to grant this request. MG
 - 4.10 **Parish Records:** The Clerk requested funding to allow unique Parish records to be scanned. It was agreed to set aside up to £200.00 for this project. AF/MG

5 Planning matters

5.1 Planning Appeals: None in hand.

5.2 SCDC Planning decisions:

5.2.1 **S/0770/11: 2 West Green: R Barton:** **Agreed**

**Dwelling and Garage following demolition of existing dwelling
Amendment 21.07.11 ; Amendment 13.09.11**

No development shall take place until full details of the following have been submitted to and approved in writing by the Local Planning Authority:

- Materials to be used in the construction of the external surfaces of the dwelling and garage including lintels, storm porch, rooflights

- hard and soft landscape works, trees, hedges, shrub planting to be maintained for 5 years

- a plan indicating the positions, design, materials and type of boundary treatment, to be completed and approved before the dwelling is occupied

- the foundations for the construction of the dwelling

- no windows, doors or openings of any kind other than those expressly authorised shall be constructed in the north (rear) and east (side) elevations of the dwelling at and above first floor level). The proposed first floor window in the north (rear) side elevation shall be fitted and permanently glazed with obscure glass; the first floor rooflight in the north elevation serving the landing shall have its cill height set no lower than 1.7m above the finished floor level

- during the period of demolition and construction, no power operated machinery shall be operated on the site before 0800 hours and after 1800 hours on weekdays and 1300 hours on Saturdays, nor at any time on Sundays and Bank Holidays unless otherwise previously agreed in writing with the Local Planning Authority

- a method statement relating to the process of demolition and construction of the dwelling to include details of the control of debris, mud and dust, pedestrian and vehicle movements and control of contractors' parking.

5.2.2 **S/1452/11: 2 West Green: R Barton: Demolition of dwelling** **Agreed**

Before the existing property is demolished, a Demolition Notice will be required from the Council's Environmental Health Department establishing the way in which the property will be dismantled, including any asbestos present, the removal of waste, minimisation of dust, capping of drains and establishing hours of working operation.

5.2.3 **S/1812/11: 12 Shepreth Road: S Jackson:**

Installation of an Air Source Heat Pump:

Agreed

5.2.4 **S/1954/11: 1A Mill Lane: Mr Mrs Swann: Extension**

Agreed

No development shall take place until details of the materials to be used (including colour finish of render) in the construction of the external surfaces of the building have been submitted to and approved in writing by the Local Planning Authority.

5.2.5 **S/2012/11: 18 Bendyshe Way: Mrs C Alderton (agent):** **Pending**

Single storey rear extension

Amended plans were considered by the Parish Council at the Meeting, and approved.

5.2.6 **S/2141/11: Ilex House Glebe Road: Mrs S Grove:** **Pending**

Single storey side and first floor extension over existing garage

5.3 **Parish Council Planning decisions:** None received

5.4 **Tree works Application within the Conservation Area :** None submitted

5.5 **Barrington Hall boundary fence:**

The owners of Barrington Hall had submitted a Planning Application to the District Council, but apparently the fee was outstanding, hence the delay in publishing the Application.

TRW

6 South Cambridgeshire District Council

6.1 **Grounds maintenance in Malthouse Way:**

Following the decision of the District Council not to proceed with devolving grass cutting to Parish Councils, the Chairman had proposed that Barrington Parish Council should include the SCDC grass cutting areas into the village grass cutting programme; this had been agreed. An offer to do so had been sent to the District Council. Response from the District Council was awaited.

AF/MG

TRW

6.2 **Streetlighting:** Following the decision of the County Council to take back street lighting responsibilities, the Parish Council had received a letter from Balfour Beatty reaffirming that they had a 25 year PFI contract to do so. Further information from the County Council indicated an intention for the lighting in the village to be surveyed, and a 10% reduction in the provision to be made. Clarification was requested from the District and County Councils, and it was suggested that the creation by them of a master list of all street lights in the village into the two categories of footway and highway lighting be drawn up, to enable the Parish Council to make its own assessment of current provision and to suggest a way forward.

- 6 South Cambridgeshire District Council** continued **ACTION**
- 6.3 Encroachment and overgrowth in Malthouse Way: Sadly, the District Council had not been successful in clearing up the area. It was hoped that an enforcement order would be served. District Cllr Ridgway Watt was asked to visit the residents concerned. TRW
AF/MG
- 6.4 Completed building work to properties in the Conservation Area: Information was requested on how the District Council monitored the outcome of internal changes to listed buildings, and how they conformed to the planning permission. TRW
/AF
- 6.5 Emergency Plans: The Parish Council asked for joint meetings with other local Councils to be set up with the County Council Advisory Officer. SK
AF/MG
- 7 Cambridgeshire County Council**
- 7.1 County Cllr Kindersley's report had been circulated to Councillors prior to the Meeting. The speed reduction on the A603 and the A1198 was in operation. It had been decided not to ban the use of Concessionary Bus Passes on Park & Ride buses.
- 7.2 Challis Green culvert must be jetted and cleared. The Clerk continued to pursue this matter with the South Highways Division, but there was still no reply. SK/
AF/MG
- 7.3 Speed Limit changes: The Chairman had arranged to meet with the Police Officer responsible for such matters, to find out what exactly might be achieved for the village. AF
- 7.4 Encroachment on to pavement adjacent Shepreth Road bridge: Councillors were pleased to see that some work had been carried out to cut back the encroachment. Landowners were to be contacted to clear up the whole area. AF/MG
- 7.5 CEMEX railway refurbishment and quarry infilling: Nothing to report.
- 8 Play and Recreation Areas**
- 8.1 Risk Assessment: Cllr Day had circulated information on the Under 5s Play Area, which was received and noted.
- 8.2 New Challis Green Play Area: In the absence of Cllr Day, the Clerk gave details on the progress to date from the notes supplied by Cllr Day and circulated to all Councillors. The installation of the new play equipment by Kompan had gone well. However, the tarmac area had proved unsatisfactory, and was being replaced by the Contractor, JP Webster. Further costs had been incurred by Kompan for holding up completion of their work. It was hoped to open part of the Play Area on December 17th. A further area would have to wait for the grass below the matting to grow. A full RoSPA inspection of the installed new equipment had taken place. Insurance cover of the new equipment had been set up. The official opening would take place in the Spring.
- 9 CEMEX:**
- 9.1 Challis Green Pond: Although agreed in principle, no progress had been achieved on the negotiations with CEMEX on the need to remove silt from the Pond. AF/MG
- 9.2 Gift of land adjacent Challis Green to the Parish Council: The Parish Council decided that the area would need to be cleared before volunteers could enter the site to begin planning its future. Further legal work was required by the Land Registry. AF/MG
- 9.3 Monitoring and maintaining water flow from the Works to the river to prevent catastrophic flooding of the village: A response to the report on Water Management by CEMEX had been submitted to the County Council, and was being considered by CEMEX. No further progress was possible pending the response from CEMEX. AF/MWJG
- 9.4 Ditch from Haslingfield Road to Challis Green culvert: Formal negotiations needed to be set up with CEMEX, Ian Southcott, and Hill Partnerships/Hundred Houses Society about the maintenance of this ditch in the light of the report in 9.3 above. A view will have to be taken with regard to the management of Challis Green Pond and the ditch to the river. No progress. AF/MG
- 10 Barrington Green**
- Each Councillor has a Dispensation from the Standards Committee of the District Council in respect of Barrington Green, until May 2015.
- 10.1 Anglian Water had repaired a sewage leak in Back Lane, and reinstated the area.
- 10.2 West Green Pond: The Parish Council recorded its regret that Susan Stancombe had left the village and recorded its thanks to her for the work she had done to identify and list the wildflowers around the pond. A volunteer was needed to continue this work. ALL
- 11 Vacancy for a Councillor:** The vacancy was being advertised on the Parish Noticeboard.
- 12 Dates of future Meetings :** January 17; February 14; March 20; April 17; May 15; June 19; July 24; August 21; September 12 Wednesday; October 16; November 20; December 12 Wednesday. Annual Parish Meeting May 9th Wednesday. ALL

There being no further business, the Chairman closed the Meeting at 8.35 pm

Signed:

Date:

January 17 2012