

# BARRINGTON PARISH COUNCIL

Minutes of Meeting held on 20<sup>th</sup> September 2016

Present: Cllrs Fletcher (Chairman), Alderton, Day, Fesco, Gardiner, Hatton, and McCormick. Mrs V Parkes (Independent Internal Auditor), District Cllr Van de Weyer, and one member of the public. Mrs V Tookey in attendance as Clerk. Messrs Barrett, Southcott and Brittain (representing CEMEX) for items 1 – 4. County Cllr Kindersley was present for items 1 – 7.

1.	<b>Apologies for absence:</b> Cllr Potter sent apologies due to family commitment, and Cllr Rhodes-Kemp due to work commitment.	
2.	<b>Declarations of Interest:</b> None were declared.	
3.	<b>Minutes of the Meeting held on 16<sup>th</sup> August 2016</b> having been previously circulated were signed as agreed on proposition of Cllr Day.	
4.	<p><b>Haslingfield Road Development:</b></p> <p>4.1 Mr S Barrett explained that the <u>S106 agreement</u> had still not been signed. The last hurdle appears to be an issue with the school car park. County Cllr Kindersley agreed to chase the relevant County personnel.</p> <p>4.2 <u>Public Open Space</u> : Councillors had been given the opportunity to visit the area which will become the public open space. CEMEX had previously circulated a possible scheme for the area. Barrington Parish Council will need to agree the scheme which will then become part of the reserved matters which the developers – once appointed – will be required to fulfil. The process seems to be agreement of scheme, and then an open meeting held for the village in order for the Parish Council need to make the decision regarding ownership/management. Cllrs Hatton and Gardiner who had been able to tour the site, gave their views on the area. Both agreed that the area had huge possibilities and that the first draft design met most of the criteria previously discussed. General discussion followed regarding possible safety measures with respect to the lake. Obviously there will be secure fencing around the quarry for the duration of the infill, but CEMEX will be carrying out a planting programme as well as the fence. County Cllr Kindersley suggested involving the Wildlife Trust and Cllr Alderton was tasked to do this. When S Barrett was questioned he stated that Reserved Matters are now hopefully to be through by end of next year. General agreement that any play equipment required under NEAP planning conditions, should be totally different to that on Challis Green.</p> <p>Messrs Barrett, Brittain and Southcott then left the meeting.</p> <p>Chairman stated that his understanding was that once the S106 was signed there is then a judicial review period of six weeks, after which time CEMEX would look for developer. There would then be a period of 9 months for reserved matters so actual start on site could be within 12 months.</p> <p>The latest proposals by Network Rail for the closure of pedestrian crossing at Foxton may affect the cycleway route at this junction.</p>	<p>ALL</p> <p>CA</p>
5.	<p><b>Planning Items:</b></p> <p><b>5.1 Tree Works :</b></p> <p><u>65 High Street</u> : Remove tree adjacent to garage wall to prevent further damage to wall. No objections.</p> <p><u>33 West Green</u> : Reduce two cherry plum trees in height. No objections.</p>	VT

	<p><b>5.2 S.C.D.C. applications for consideration:</b></p> <p>5.2.1 <u>3 Challis Green : S/1893/16/FL</u> Erection of a garage/car port. On proposition of Cllr Fletcher, seconded by Cllr Fesco, it was agreed Council support application. However in view of the removal of the hedge and subsequent replacement with a building, Council request that the visibility splay for Daphmoir Close is checked.</p> <p>5.2.2 <u>19 Malthouse Way : S/2150/16/FL</u> Two storey side extension and single storey front porch following demolition of existing utility and porch. Council support this application on proposition of Cllr Fletcher, seconded Cllr Day.</p> <p>5.2.3 <u>S/2337/16/FL Land off Malton Road:</u> Change of use from agricultural land to self-storage land for the relocation of an existing storage business. Council support this application on the proposition of Cllr Fletcher, seconded by Cllr Alderton.</p> <p><b>5.3 S.C.D.C. Decisions</b></p> <p>5.3.1 <u>30 West Green ; discharge of conditions S/2308/15/FL :</u> The Trees Officer has been involved and S.C.D.C. has now given applicant permission to proceed with the building works.</p> <p>5.3.2 <u>43 High Street S/0662/14/FL :</u> permission granted.</p>	<p>VT</p> <p>VT</p>
<p>6.</p>	<p><b>Financial Matters:</b></p> <p>6.1 <u>Bank balance</u> at 6<sup>th</sup> September £3655.12. Unpresented cheque 1473 for £100.</p> <p>6.2 <u>Income received:</u> £400 from B Whybrow re woodland event – to be banked.</p> <p>6.3 <u>Cash flow summary</u> had been previously circulated by Chairman.</p> <p>6.4 <u>Cashbook summary :</u> Was tabled by Clerk.</p> <p>6.5 <u>Cutting of verge by Glebe Road railway crossing</u> As reported CEMEX had stated would continue to maintain this area as it had done so for many years. Due to the dangerous state of the pavement area Herts and Cambs were asked to cut back urgently – for which the Council has not been charged. Thanks were expressed to Herts and Cambs.</p> <p>6.6 <u>Consideration of Tenders for Grass cutting 2017 onwards.</u> Clerk reported that five Grounds Maintenance companies were contacted, provided with written details of cutting requirements together with a coloured map. Following consideration of the tenders by Chairman and Vice-chairman, it was recommended that the tender from Herts and Cambs be accepted. Chairman proposed that Council accept Herts and Cambs tender and furthermore to take advantage of the option to contract at that price for the following five years i.e. until end 2021. Cllr Hatton seconded this proposal and vote was unanimous. Details :-</p> <ol style="list-style-type: none"> <li>1. Sports field/recreational areas £120 plus vat</li> <li>2. Main Green (inc. Foxton Rd island, Malthouse and Bendyshe Way) £270 plus vat</li> <li>3. Verges £190 plus vat per cut (normally 3/4 times per year)</li> <li>4. Wildflower areas £110 plus vat Herts and Cambs also offered to fix price for either a 3 or 5 year period.</li> </ol> <p>6.7 <u>Kerb drop down, Malthouse Way:</u> Cambs County Council are currently unable to fund the two drop downs which would cost around £1400.</p>	<p>VT</p>

6.7	<p><u>Annual audit</u> : PKF Auditors have returned the audit with “<i>on the basis of our review of the annual return, in our opinion the information in the annual return is in accordance with proper practices and no matters have come to our attention giving cause for concern that relevant legislation and regulatory requirements have not been met.</i>” Under other matters – <i>The Annual Return was not fully completed before submission for review as Box 10, Section 2 has been left blank</i>”. Clerk apologised for not entering a “0” in said box. Clerk to display copy of full return on village notice board and website.</p>	VT																																																												
6.8	Clerk has applied for refund of v.a.t in the amount of £2084.77 (£90. Green Charity)	VT																																																												
6.9	<p>Consideration of quotations for work to the top rail of the MUGA. Three quotes were sought. On proposition of Cllr Hatton, seconded by Cllr Day the quotation from Mr N Hardman in the sum of £220 was accepted. The work to include complete rub down with battery sander and sandpaper/wire wool and then three coats of Danish oil applied as preservative. Mr Hardman to be asked to liaise with Cllr Day.</p>	VT																																																												
6.11	<p><u>Authorisation of cheques</u>: Cheques totalling £4220.13 were signed on the proposition of Cllr Fesco.</p> <p><u>Cheques :</u></p> <table border="0"> <tr> <td>1480</td> <td>Staples – ink cartridges/paper</td> <td>£141.64</td> </tr> <tr> <td>1481</td> <td>Mr K Hunt – ditch and pipe clearance</td> <td>£ 60.00</td> </tr> <tr> <td>1482</td> <td>Mr I Malthouse – refurbishment P.C. owned seats on green</td> <td>£ 90.00</td> </tr> <tr> <td>1483</td> <td>Mr A Fetcher Chairman’s allowance £80/ £68.70 generator expenses re Woodland event</td> <td>£148.70</td> </tr> <tr> <td>1484</td> <td>Mr M Goding West Green pond expenses</td> <td>£ 57.00</td> </tr> <tr> <td>1485</td> <td>Barrington V.H.T : hire of hall for meetings</td> <td>£ 45.00</td> </tr> <tr> <td>1486</td> <td>V Tookey – Cash for 6Ts Band for woodland event</td> <td>£500.00</td> </tr> <tr> <td>1487</td> <td>CambsAcre Payroll services : BPC £90 : GC £60</td> <td>£150.00</td> </tr> <tr> <td>1488</td> <td>PKF audit fee</td> <td>£360.00</td> </tr> <tr> <td>1489</td> <td>HMRC : clerks NI/Tax</td> <td>£291.70</td> </tr> <tr> <td>1490</td> <td>V Tookey clerks Salary 5 wks 22.8.16 – 23.9.16</td> <td>£911.24</td> </tr> <tr> <td>1491</td> <td>Queensbury Bus Shelters repairs to Foxton Rd shelter</td> <td>£248.29</td> </tr> <tr> <td>1492</td> <td>V Tookey reimbursement purchases woodland event £48.57 Office allowance £130</td> <td>£178.57</td> </tr> <tr> <td>1493</td> <td>Herts and Cambs Grounds maintenance</td> <td>£1032.00</td> </tr> <tr> <td></td> <td>2645 Cut sports/play areas 12.8.16</td> <td>£144.00</td> </tr> <tr> <td></td> <td>2664 Cut cricket pitch 20.8.16</td> <td>£ 48.00</td> </tr> <tr> <td></td> <td>2665 cut/clear Jolowicz ditch</td> <td>£168.00</td> </tr> <tr> <td></td> <td>2667 Cut main green, sports/rec/Glebe Rd areas</td> <td>£468.00</td> </tr> <tr> <td></td> <td>2688 Cut/clear footpaths 7 &amp; 8</td> <td>£204.00</td> </tr> <tr> <td>1494</td> <td>Mrs A Day – reimbursement wood chips for play area</td> <td>£ 5.99</td> </tr> </table>	1480	Staples – ink cartridges/paper	£141.64	1481	Mr K Hunt – ditch and pipe clearance	£ 60.00	1482	Mr I Malthouse – refurbishment P.C. owned seats on green	£ 90.00	1483	Mr A Fetcher Chairman’s allowance £80/ £68.70 generator expenses re Woodland event	£148.70	1484	Mr M Goding West Green pond expenses	£ 57.00	1485	Barrington V.H.T : hire of hall for meetings	£ 45.00	1486	V Tookey – Cash for 6Ts Band for woodland event	£500.00	1487	CambsAcre Payroll services : BPC £90 : GC £60	£150.00	1488	PKF audit fee	£360.00	1489	HMRC : clerks NI/Tax	£291.70	1490	V Tookey clerks Salary 5 wks 22.8.16 – 23.9.16	£911.24	1491	Queensbury Bus Shelters repairs to Foxton Rd shelter	£248.29	1492	V Tookey reimbursement purchases woodland event £48.57 Office allowance £130	£178.57	1493	Herts and Cambs Grounds maintenance	£1032.00		2645 Cut sports/play areas 12.8.16	£144.00		2664 Cut cricket pitch 20.8.16	£ 48.00		2665 cut/clear Jolowicz ditch	£168.00		2667 Cut main green, sports/rec/Glebe Rd areas	£468.00		2688 Cut/clear footpaths 7 & 8	£204.00	1494	Mrs A Day – reimbursement wood chips for play area	£ 5.99	
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7.	<p><b>South Cambs District Council:</b></p> <p>7.1 District Councillor Van de Weyer reported that the latest Network rail proposals for pedestrians to cross at Foxton were unchanged although there is supposed to be a further consultation. All present to respond to consultation.</p> <p>7.2 He promised to follow up on a local housing issue with 100 Houses.</p> <p>7.3 Further info about the Greater City Deal is expected to bring more affordable houses on the exception sites for local people. However, more houses are being built on a speculative basis and the affordability issues were discussed.</p>	ALL
8.	<p><b>Cambs County Council:</b></p> <p>8.1 Cllr Kindersley spoke about <u>devolution</u> processes and the changes to County <u>divisions arising from the Boundary Commissions</u> recent review. Also to be aware that planning applications for a sporting village have been made on the <u>green belt land</u> at Trumpington bordering the M11, for <u>520</u> houses.</p> <p>He also reported that there has been a lot of objections to the Greater City Deal proposals. A very small group are making decisions which will affect Barrington residents who use Cambridge for recreational and educational purposes.</p> <p>7.2 Despite several reminders still no news about <u>replacement street lamp</u> outside Cedarwood House.</p> <p>7.3 <u>Footpath 7</u> has been cleared of nettles.</p> <p>County Cllr Kindersley left the meeting at this point.</p>	VT
9.	<p><b>Play and Recreation Area Report:</b></p> <p>9.1 Cllr Day presented her monthly report:</p> <p>9.1.1 Quotation for treatment to the <u>top rail</u> reported item 6.9 above.</p> <p>9.1.2 Cllr Day has sought assistance from Unlimited Logos regarding the <u>vandalism to the coating</u> of the Noticeboard.</p> <p>9.1.3 Cllr Day reported that Playmaintain are still expected to <u>install new swings</u>.</p> <p>9.1.4 Concerns about the <u>broken bottles on the MUGA</u>. Agreed all to monitor when in area.</p> <p>9.1.5 Clerk to ask Herts and Cambs to <u>strim the play area</u> and to collect the broken willow branches.</p> <p>9.1.7 Clerk to remind dog owners to clear up and that they may <u>use litter bins as well as the dog waste bins</u>. S.C.D.C. agree to this since the litter bins are also emptied weekly.</p> <p>9.2 Outdoor Gym Equipment:</p> <p>9.2.1 Cllr McCormick reported that she and Cllr Fesco were investigating equipment and prices. Also trying to involve villagers.</p> <p>9.2.2 Terms of Reference had been drafted and were accepted on the proposition of Cllr Mc Cormick, seconded by Cllr Fesco. Appended to these minutes as Appendix A.</p>	ALL VT VT SF/ HMC
10.	<p><b>Community Defibrillator:</b></p> <p>Clerk reported that an open meeting had been arranged for Tuesday 27<sup>th</sup> September at 7.30 p.m. in the hall. All village groups, and the school and Happy Bunnies have been invited to hear the Community Heartbeat Trust provide further information and guidance as to positioning.</p>	

11.	<p><b>Barrington Green:</b></p> <p>11.1 <u>Commemorative Seats</u> : Mr I Malthouse has completed work on those seats for which the parish council is responsible and is to be thanked for another excellent job.</p> <p>11.2 <u>Ditches</u> : Mr K Hunt to be thanked for clearance works to the Daphmoir Close/Challis Pond area.</p> <p>11.3 The Green Charity has authorised programme of <u>minor repairs to the permitted ways</u>. Work is due to take place in October.</p> <p>11.4 Chairman to the Green Charity reported that the process for <u>renewal of permitted way licences</u> for 2016 has gone well. All 35 anticipated standing order payments were received by September 2<sup>nd</sup>. Currently 4 Green residents have not yet completed the renewal process.</p>	VT VT
12.	<p><b>Amenity Area:</b></p> <p>Cllr Fletcher is still working through legislative requirements.</p>	AF
13.	<p><b>Woodland Event:</b></p> <p>Ms V Tookey had previously circulated the final details for the event on the 24<sup>th</sup> September for which the theme is "space".</p> <p>Lighting will be set up and toilets are arriving Friday. A further flyer is to be hand delivered. Entrance is £2 per person. Tea/coffee will be available afternoon and evening. Children's Activities will run from 4 – 6.30 p.m. The Revels Committee are again each donating a hamper. Observatory - Two telescopes linked to computers will be set up in school grounds between 8 p.m. and 9p.m. Barbeque and band from 7 p.m. onwards.</p>	
14.	<p><b>Reduce speed Plan:</b></p> <p>14.1 <u>Terms of Reference</u> had been drafted and on the proposition of Cllr Hatton, seconded Cllr Gardiner these were adopted. Appendix B to Minutes.</p> <p>14.2 <u>Sub-committee</u> – still endeavouring to enthuse more volunteers to the group.</p> <p>14.3 Generally agreed that this plan should feed into the Traffic Management Project under the S106 agreement. Cambs County Council Highways Team are to be involved for guidance. Further work to be undertaken on plan and to go on agenda for October.</p>	RRK/ HG/ SH
15.	<p><b>Responsibilities:</b></p> <p>At September meeting Councillors had been reminded of their current responsibilities and also the circulated summary of items within the S106 agreement which will require PC involvement. Councillors to consider which additional areas they wished to be involved with. No further discussion on this item.</p>	ALL
	<p>There being no further business the meeting was closed at 9.20p.m.</p> <p>Signed ..... (Chairman) September 20<sup>th</sup> 2016</p> <p><b>Dates of next meetings starting at 7.30p.m.</b></p> <p>October 16<sup>th</sup>                      November 15<sup>th</sup>                      December 20<sup>th</sup>  January 17<sup>th</sup>                      February 21<sup>st</sup>                      March 21<sup>st</sup>                      April 18<sup>th</sup></p>	

**BARRINGTON PARISH COUNCIL**

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Carol Alderton	01223 871695
Anne Day	01223 871437
Sarah Fesco	07710 611016
Harriet Gardiner	01223 874692
Scott Hatton	01223 870347
Hayley McCormick	07563 500714
Sheila Potter	01223 871863

## **The Green Charity, Barrington**

Registered Charity N° 205227

**Chairman: Tony Fletcher**

**Clerk:** Mrs Margaret Goding 3 Shepreth Road, Barrington, Cambridge CB22 7SB

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