

# **BARRINGTON PARISH COUNCIL**

## **Minutes of the Annual General Meeting of the Parish Council held on Tuesday May 17<sup>th</sup> 2016 in the Village Hall at 7.30 p.m.**

Present : Cllrs Fletcher, Alderton, Day, Fesco, Hatton, McCormick, Potter and Rhodes-Kemp. Mrs V Parkes (Independent Internal Auditor), Mrs V Tookey (in attendance as Clerk) and one member of the public.

1. Apologies for absence. Cllr Gardiner would be arriving later.

### 2. Election of Chairman 2016-2017:

Following a unanimous vote, on the proposition of Cllr Potter, seconded by Cllr Fesco, Councillor Fletcher was elected. Cllr Fletcher signed the Acceptance of Office of Chairman.

### 3. Election of Vice-chairman 2016-2017:

Two propositions for Vice-chairman had been received. Councillor Hatton proposed by Cllr Potter, seconded by Cllr Gardiner and Councillor Rhodes-Kemp proposed by Cllr Fesco, seconded by Cllr Day.

At this stage the Chairman declared that in view of the confidential nature of the business about to be transacted, it was advisable in the public interest that the press and public be temporarily excluded and the members of the public were asked to withdraw. Cllrs Hatton and Rhodes-Kemp were asked if they wished to make any statement before also withdrawing. Following discussion all were asked to return, when the written voting took place and Cllr Rhodes-Kemp was elected as vice chairman.

### 4. Appointment of Independent Internal Auditor:

Following confirmation that she would continue in this role, Council agreed to appoint Mrs V Parkes for the year 2016-2017.

Cllr Gardiner arrived at this point.

5. Councillors Responsibilities :

To confirm changes to the list to include (a) Cllr Hatton as liaison between School and BPC. Governors would be asked to attend any meetings where school issues were to be discussed. (b) Cllrs Rhodes-Kemp, Alderton and Fesco to be added to the Q.E.II Woodland team. (c) Reduce Speed Plan Sub-committee added with Cllrs Rhodes-kemp, Gardiner and Hatton as members. (updated list as appendix to Minutes).

6. Establishment of Committees and sub-committees:

On proposition of Cllr Fletcher it was agreed to follow normal procedures in that all the Councillors would be members of all Committees. Existing ones are Finance, Planning and Green Charity. It was further agreed to create relevant committees, sub-committees, advisory groups and working parties as required throughout the year.

7. Standing Orders:

Following review, on proposition of Cllr Fletcher, Council confirmed that no changes were required to Standing Orders adopted 12.5.15.

8. Financial Regulations:

Following review, on proposition of Cllr Fletcher, Council confirmed that no changes were required to Financial Regulations adopted 12.5.15.

There being no further business the meeting closed at 7.55 p.m.

Signed ..... Chairman      Date : 21<sup>st</sup> June 2016

- Responsibilities appended.