

BARRINGTON PARISH COUNCIL

Minutes of meeting held on 18th December 2018

Present:

Councillors Rhodes-Kemp (Chairman), Bird, Brass, Day, Gibson, Kemp and Lock. District Councillor Van de Weyer would be arriving later. Mrs V Parkes (Independent Internal Auditor). Mrs V Tookey was in attendance as Clerk. Three members of the public were also present.

Representatives from the Scout Committee and Guide Group were present. Council were asked to consider agreement in principle for the provision of a Scout and Guide Headquarters. It was agreed that information be available for the Village Consultation event in February to seek villagers' views.

1	Apologies for absence were received from Cllr McCormick due to personal commitment and County Cllr Kindersley who was on annual leave. Ms E Fitzgerald was also unable to attend due to work commitment.	
2	Declaration of Interest: Cllrs Day and Lock for item 5.2.2.	
3	Minutes of Meeting held on 20th November having been previously circulated were signed as approved on proposition of Cllr Lock, seconded by Cllr Brass.	
4	Haslingfield Road Development: 4.1 <u>Chimney demolition arrangements:</u> Clerk had met with Erith's Demolition Manager, who had also attended a school assembly. A controlled explosion is to take place on 20 th December at around 9 a.m. assuming weather conditions are conducive. Haslingfield Road will be closed from around 730 a.m. starting at the entrance to Church Farm. Another newsletter from Redrow providing details and advice for safe viewing was expected to be delivered to residents prior to the event.	
5	Agreement of Terms of Reference and Report from Planning Committee Meeting 5.1 Terms of Reference had been discussed and drafted by the Planning Committee. All Parish Councillors are members of the committee, will be informed when meetings are called to meet consultation deadlines and a quorum would be three. Having been previously circulated these were adopted on the proposition of Cllr Kemp, seconded by Cllr Granger. A copy is attached to these Minutes. 5.2 For consultation:- <u>5.2.1 S/01080/100/CW Proposed Extension of time to complete Restoration Barrington Quarry. CEMEX UK.</u> Planning Committee commented that there are now two applications for plant work (S/1080 and S/0204) for which there are conditions regarding noise. Agreed to ask whether the conditions with respect to noise will be compatible for the two. <u>5.2.2 S/3787/17/FL 7 Back Lane.</u> Notice of Appeal had been received. Council agreed to continue to object to the application. The deadline for response to the Inspector is the 4 th January 2019. Council agreed to use reasons for rejection by S.C.D.C. and frame any further comments around those reasons. The reasons were "effect on the conservation area and out of character with the historical buildings"; and the "size and scale of the buildings compared to existing". The gaps between the buildings in a conservation area are also considered very important. An invitation to the Inspector to visit Barrington would be included. It was agreed further photographs should be taken to show difference in the season. The appellant's agent had submitted a statement which it was agreed needed to be rebutted. The Green Charity will be submitting further objection also. Photographs to be taken to show the difference of the effect on the visual aspect now foliage is sparse. It was agreed to again	VT RK/ RG/ VT

	<p>warn of the water and sewage pipes. Council's response was to be prepared by Cllr Kemp to meet the deadline of 4th January.</p> <p><u>5.2.4 S/3960/18/FL 66 Glebe Road</u> construction new 3 bedroom dwelling. Council had previously supported previous application, and on proposition of Cllr Kemp, seconded by Cllr Day it was agreed to do likewise for this submission.</p> <p><u>5.2.5 S/4259/18/VC 7 High Street</u> – Variation of condition 2, to retain main dwelling, extend and alter existing garage and replace western element on stilts. On proposition of Cllr Day, seconded by Cllr Kemp it was agreed to respond as follows:- Whilst the Parish Council wishes to support this application it would comment that the watercourse through this property plays a very important role in carrying the surface water from the village ditch system. There are especial concerns regarding storm events and the risk of excessive run-off from the CEMEX site and future Redrow developments. Barrington Parish Council has made previous representations regarding flooding to both County and District Councils on this matter under reference numbers S/3485/18/RM; S/1394/18FL.</p> <p><u>5.2.6 S/4509/18/DC 30 Shepreth Road.</u> Discharge of conditions 3, 5, and 7,8,9,10,11 for S/4453/17/FL. For information only.</p> <p><u>5.2.7 S/4316/18/DC 33-39 West Green.</u> Discharge of conditions 4,1, 3 for S/4151/18/VC. For information only. Clerk to report that the documents have not been uploaded to the S.C.D.C. website</p> <p><u>5.2.3 S/4316/18/DC Land behind 33-39 West Green</u> : discharge of Conditions 4, and 13. For information only. It was noted that strengthening had taken place of the awarded ditch which runs alongside the entrance and that large heavy vehicles were accessing the site.</p> <p>5.3 Tree Works:- <u>5.3.1 33 West Green</u> – Council noted works to 4 cherry plum trees.</p> <p>5.4 Expiry of Asset of Community Value:- Notification has been received that the listing for Barrington Stores, 49-51 High Street will expire on 27th January 2019. On proposition of Cllr Kemp, seconded Cllr day it was agreed that the Clerk would submit nomination form for renewal.</p>																												
6	<p>Minutes from Personnel Committee Meeting held on 11th December having been previously circulated were signed as approved on the proposition of Cllr Granger, seconded by Cllr Day.</p>																												
7	<p>Financial Matters: <u>7.1 Income received</u> A £50.00 donation had been received towards works to a commemorative seat. <u>7.2 Cashbook summary to date</u> was tabled by clerk <u>7.3 Bank Balance</u> at 6th December: £21,362.25 <u>7.4 Unpresented cheques:</u> - 0134 £800/0144 £485. <u>7.5 Authorisation of cheques:-</u> Cheques to the value of £3878.99 were signed on proposition of Cllr Gibson, seconded by Cllr Day.</p> <table> <tr> <td>0146</td> <td>Red Shoes, payroll services December</td> <td>£ 14.40</td> </tr> <tr> <td>0147</td> <td>Cambs Acre annual subscription</td> <td>£ 57.00</td> </tr> <tr> <td>0148</td> <td>Mrs V Tookey four weeks salary</td> <td>£1030.04</td> </tr> <tr> <td>0149</td> <td>HMRC</td> <td>£ 338.41</td> </tr> <tr> <td>0150</td> <td>Mrs B Smith Project coordinator role for November <i>(to be retrospectively claimed back from S106 funding)</i></td> <td>£ 150.00</td> </tr> <tr> <td>0151</td> <td>Mr K Hunt ditch work</td> <td>£ 60.00</td> </tr> <tr> <td>0152</td> <td>Glasdon – bin liners for woodland bin</td> <td>£ 55.94</td> </tr> <tr> <td>0153</td> <td>Society of Local Council clerks annual subscription</td> <td>£ 156.00</td> </tr> <tr> <td>0154</td> <td>Barrington British Legion £20 wreath £50 for women's Section £50 for men's section</td> <td>£ 120.00</td> </tr> </table>	0146	Red Shoes, payroll services December	£ 14.40	0147	Cambs Acre annual subscription	£ 57.00	0148	Mrs V Tookey four weeks salary	£1030.04	0149	HMRC	£ 338.41	0150	Mrs B Smith Project coordinator role for November <i>(to be retrospectively claimed back from S106 funding)</i>	£ 150.00	0151	Mr K Hunt ditch work	£ 60.00	0152	Glasdon – bin liners for woodland bin	£ 55.94	0153	Society of Local Council clerks annual subscription	£ 156.00	0154	Barrington British Legion £20 wreath £50 for women's Section £50 for men's section	£ 120.00	
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	<p>0155 Cambs Acre Payroll Serves to November £28.60 p.c./£28.60 g.c. £ 57.60</p> <p>0156 Mrs Rhodes-Kemp – Chairman’s allowance £ 80.00</p> <p>0157 V Tookey office allowance Oct-Dec £ 130.00</p> <p>0158 Herts and Cambs Grounds Maintenance £1579.20</p> <p>Inv 4335 Remove and repair gate to Under 5’s £102</p> <p>Inv 4336 Ranger duties £193</p> <p>Inv 4337 Flail ditches £432</p> <p>Inv 4243 Grass cut main green and rec areas £468</p> <p>Inv 4334 Cut Challis Green hedge £384</p> <p>0159 County Heartbeat new pads for defibrillator £ 50.40</p> <p style="text-align: right;">TOTAL : £3878.99</p> <p><u>7.6 Tree Works:</u> Clerk had only been able to get one quote of £890 and would endeavour to get a further one for comparison.</p>	
8	<p>Recreation and Play Areas</p> <p>8.1 Cllr Day has previously circulated her report on the Challis Green and Under 5’s areas. Repairs to the gate to the Under 5’s ensures that it can be bolted shut. Sand is being raked regularly. Further dog ban signs required for the Challis Green Area. A resident had found a number of small nitrous oxide canisters on the Church Car Park and Clerk has alerted Police.</p>	VT
9	<p>Responsibilities/Committees/Working Groups</p> <p>The Finance, Planning and Personnel Committees and the S106 Board Working Group are now newly established.</p> <p>The Reduce Speed, Woodland, Revels and Public Open Space Working Groups are already constituted.</p> <p>Council agreed to keep under review the need to formulate further working groups.</p> <p>An updated list of responsibilities is attached to Minutes.</p> <p>District Cllr Van de Weyer joined the meeting at this point.</p>	ALL VT
10	<p>Meetings through the month (to record):-</p> <p><u>10.1 Tree Warden Network Event 26th November</u> – Cllr Bird and Clerk attended this first S.C.D.C. led meeting. The main topic covered was tree ownership but also touched on public rights of way together with waterway and ditch ownership and responsibilities.</p> <p><u>10.2 SCDC Liaison Meeting 27th November</u> – Cllr Kemp attended and had circulated feedback. SCDC gave warning that as there was shortfall in its funding, some services would be cut and that parishes would be expected to increase their precept to cover the shortfall. There was also warning that when the current dog poo bins come up for replacement they will be replaced by a larger “take everything” free standing bin.</p> <p><u>10.3 Electric Vehicle Charging 11th December</u> – Cllr Brass and Clerk attended this meeting. The event was run by the County Council who seem motivated to orchestrate a large combined bid to the On street Residential Chargepoint Scheme that is run by the Energy Saving Trust. The objective is to provide charging points for those who do not have off street parking. The bid would fund 75% of the cost of a non-rapid charging point if on Local Authority land and readily accessible by local residents. Further information was awaited and it was agreed that villagers’ views would be sought at the Exhibition in February.</p> <p><u>10.4 Cambs Acre Local Councils Conference 23rd November</u> Clerk had attended this day conference. Feedback had been circulated regarding the two workshops attended on Emergency and Flood Planning and collaborative working.</p> <p><u>10.5 Thank you Event 14th December</u> - All agreed that this had been well received by the 20+ volunteers who were able to attend and that a further event should be planned.</p> <p><u>10.6 Meldreth, Shepreth and Foxton Rail Users Group 5th December</u></p>	MB/ VT ALL

	Cllr Gibson attended this meeting. New timetable was discussed together with the closure times of the crossing at Shepreth. Funding for disabled access at Meldreth Station has been applied for.	
11	South Cambs District Council 11.1 Cllr Van de Weyer raised the Councillors awareness of two consultations. The Foxton Level Crossing consultation deadline is 24 th December and the Park and Ride deadline is 21 st December. Following discussion general agreement was that there has been inadequate consultation with other villages along the A10 corridor and that Network Rail should extend the consultation period to enable those villages to have a voice. Chairman agreed to formulate Councils response.	RRK
	There being no further business the meeting closed at 8.50 p.m. SIGNED Chairman 15 th January 2019	
	Dates of next meetings (starting at 7.30 p.m.) January 15 th February 19 th March 19 th April 16 th A.P.M. : May 7th May 21 st (plus A.M.) June 18 th July 16 th August 20 th September 17 th October 15 th November 19 th December 17 th	

BARRINGTON PARISH COUNCIL www.barringtoncambs.com

Clerk: Valerie Tookey 36 The Causeway, Bassingbourn SG8 5LG
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Chairman Rosamund Rhodes-Kemp	01223 871542
Vice Chairman Anne Day	01223 871437
Peter Bird	07976 900435
Mark Brass	07500 040916
Richard Gibson	01223 872864
John Granger	07775 562029
Ray Kemp	01223 871542
Simon Lock	07470 491949
Hayley McCormick	07563 500714

The Green Charity, Barrington Registered Charity N^o 205227
Acting Chairman: Cllr Anne Day **Secretary:** Sheila Potter
E mail: gc@barringtoncambs.com Tel: 01223 871863

BARRINGTON PARISH COUNCIL

Planning Committee – Terms of Reference

1. Membership

- 1.1 All serving Parish Councillors will be members of the Planning Committee.
- 1.2 The quorum will be three Councillors.
- 1.3 Barrington Parish Council's Code of Conduct and Standing Orders will apply to all committees, sub-committees, working parties, and advisory groups,

2. Leader

- 2.1 A Chairman will be elected annually by the Committee at its first meeting
- 2.2 The Chairman will be the main point of contact in relation to the work of the Committee.

3 Powers

- 3.1 The Committee makes the decisions and actions responses to Planning Consultations.

4 Responsibilities and Areas of Operation

- 4.1 The Committee shall undertake the following roles and functions, referring to the full Council as appropriate:
 - a. meet as and when required;
 - b. review plans in detail;
 - c. ensure that consultation responses are within the given time scale;
 - d. take advice from the District Councillor as required;
 - e. refer applications back to a full Council Meeting if appropriate
- 4.2 The Clerk to the Council shall act as the Secretary of the Committee. The Clerk shall minute the proceedings and resolutions of all meetings of the Committee.
- 4.3 Items to be discussed at the meetings are included on the agenda for the meeting. The agenda shall be circulated by e mail to all Committee members in advance, giving three clear days' notice, also stating venue, time and date of the meeting. Agenda should also be published on the village website and displayed on the village notice board.
- 4.4 The Planning Committee allows members of the public to address the Planning Committee meeting about items on the agenda. Members of the public may speak for 3 minutes in accordance with Councils' Standing Orders.
- 4.5 Reporting will be by circulation of minutes to all councillors and acknowledgement of this at the next full meeting of the Council.
- 4.6 Also in accordance with Councils' Standing Orders, the public and press may be excluded from meetings if their presence is prejudicial to the public interest by reason of the confidential nature of the business to be transacted. Exclusion will be by a resolution giving reasons for that exclusion.

Adopted by Barrington Parish Council 18th December 2018.

RESPONSIBILITIES

	Councillor	Assisted by
Amenity Area	/Clerk	All councillors
Bus Services/Shelters	/Clerk	Julian Priddle, Sheila Potter
CEMEX Liaison Group	Anne Day/ Richard Gibson /Clerk	
CEMEX Water discharge	Anne Day /Clerk	Monty Goding, Ken Stapleton
Challis Green perimeter/spinney	Anne Day/Clerk	Ranger
Foxton Rail Group/	Rosamund Rhodes-Kemp/ J Granger	
Green wildflower areas	Clerk	
Harry Davies Display Board	Clerk	
Haslingfield Road verge	Clerk	Beverley Glover
Memorial seats	Clerk	Ian Malthouse
Mobile Warden Scheme	Anne Day	Laura Cooper
Insurance	Clerk	All Councillors
Neighbourhood Watch/Police	John Granger	Jo Lauterpacht
Parish Paths	Anne Day/Hayley McCormick	Sheila Potter/Harriet Gardiner
Parish Plan (Neighbourhood)	Rosamund Rhodes-Kemp/John Granger	Clerk+ All Councillors
Parochial Church Council	Anne Day	-
Play Areas	Anne Day/Hayley McCormick	Mike Day
Ponds	Clerk	W.G – Monty Goding C.G. – Rosamund Rhodes-Kemp
Refuse Collections/Litter Picking	John Granger	Clerk
School in Barrington	Hayley McCormick	Clerk
Speedwatch	Richard Gibson/Ray Kemp	Steve Parrott/John Gove/Mick Norman/Michael Scott/John Taylor/Liam McGrory/Harriet Gardiner
Social transport /car scheme		Val Tookey/John Cowan/ Sheila Potter
Street Lighting	Clerk	Street Wardens
Telephone Boxes	Clerk	West Green Pond group/Richard and Trisha Gibson/Hilda Tattersall
Town Estate Charity	Sheila Potter and Anne Day (May 2015 x 4 yrs) Sylvia Scott; Ruth Northrop (Feb 2017 x 4 years)	
Trees	John Granger/Simon Lock	Clerk/Maria Hopwood
Village Guide		Val Tookey/ Sheila Potter
Village Hall Trustees	Rosamund RRK / Anne Day	-
Village Sign	Clerk	-
War Memorial	Anne Day	Clerk
Website	Clerk to BPC and Sec to G.C.	Scott Hatton
Wildflower Area Q.E.II	Clerk	
Winter Maintenance	Clerk	Mike Day/David Whybrow/Iain Wheller/Terry Potter/Bob Bridges
Woodland events	Hayley McCormick	Sheila Potter, Elizabeth Hall, Val Tookey, Liam McGrory
Youth Club	Hayley McCormick	Sheila Potter, Jamie Phillips, Val Tookey

