

# BARRINGTON PARISH COUNCIL

## Minutes of meeting held on Tuesday 16<sup>th</sup> July 2019.

Present: - Councillors Rhodes-Kemp (Chairman); Bird, Day, Gibson, Granger, Lock, McBride, and Kemp. Mrs V Tookey was in attendance as Clerk. Also District Councillor Van de Weyer, and County Councillor Kindersley (for items 1 – 5)

Representatives from Cambridge Water Company were also present. Clarification was given regarding the method of laying the new water pipes (directional drilling) and the system of road closures which will be necessary to take a new water main to the Haslingfield Road Development. Council was informed that part of the new main had already been installed at the same time as gas works were undertaken.

1	<b>Apologies for absence:</b> Cllr M Brass due to work commitments and Mrs V Parkes due to ill health.	
2	<b>Declarations of Interest :</b> Cllr Granger for item 6.5; Cllr Day for item 6.3; Cllr McBride for item 6.1; Cllr Lock for items 6.6/6.7	
3	<b>Minutes of the Meeting held on 18<sup>th</sup> June 2019</b> having been previously circulated were signed as agreed on the proposition of Cllr Day seconded Cllr Granger.	
4	<p><b>Cambridgeshire County Council:</b> County Cllr Kindersley reported that the Clinical Commissioning Group (CCG) was proposing to stop funding any non-statutory or voluntary assisted services due to lack of funds. The County Council's General Purposes Committee has to make a case to the C.C.G to continue the funding or seek a further grant from Government. Regarding the route of the East West Rail the decision should be made before the summer recess. Following discussion at last month's meeting Clerk was arranging for senior member of police force to come to speak to a group of parish councils regarding the "County Lines" work.</p>	VT
5	<p><b>South Cambridgeshire District Council:</b> District Cllr Van de Weyer started his report by updating council on matters relating to the work of the Greater Cambridge Partnership (GCP) which was looking at access to/in the City and also public transport for South Cambridgeshire. In the Autumn the G.C.P will be setting up a citizen's assembly. It is also working on a bus way from Addenbrookes to the park and ride, and setting up a new travel hub on the west side of the M11. Regarding South Cambridgeshire District Council (SCDC), it is looking at exception sites outside the village frameworks – which would require 100% affordable housing to be built. <u>5.1 Update on planning/S106 issues:</u> Turning to the Redrow application for reserved matters, he said that there were outstanding highways issues yet to be agreed. The appeal from Redrow regarding non-determination is still ongoing. When asked about the timescale he anticipated within 7 – 10 days. District Cllr Van de Weyer also explained that the local member does not have the power to ask that an application goes to full committee. Clerk reported that BPC's solicitors had perused the draft Deed of Variation and following agreement of Council this has been returned to SCDC.</p>	VT

	Clerk also reported that the legal work for the transfer of the land and pavilions was ongoing.	
6	<p><b>Planning items:</b></p> <p><u>6.1 S/2018/19/LB and S/2017/19/FL 4 Challis Green.</u> <i>Demolition of rear extension and replacement with two storey long straw thatch extension with single storey extension.</i> On proposition of Cllr Kemp, seconded Cllr Lock it was agreed to support this application. Council agreed to comment that it would wish to see a Construction Management Plan as a condition, and also that The Green Trustee, Barrington had not been served the required notice.</p> <p><u>6.2 S/2187/19/FL 20 Foxton Road.</u> <i>Single storey front, side and rear extensions.</i> On proposition of Cllr Kemp, seconded by Cllr Rhodes-Kemp it was agreed to support this application. Council further agreed that given the proposed new entrance it wished to see a Construction Management Plan provided.</p> <p><u>6.3 S/1767/19/FL 8 High Street.</u> <i>Amended plans. 2 storey side and rear extension and erection detached house.</i> On proposition of Cllr Kemp seconded by Cllr Granger it was agreed to submit a "no recommendation" response. Council wished to comment firstly that it was dismayed to see that previous comments had not been taken into consideration, secondly that the amendment still involved the removal of the weeping ash; and thirdly that should permission be granted that a Construction Management Plan be a condition.</p> <p><u>6.4 S/0204/16/CW Barrington Quarry</u> Cllr Bird had circulated his assessment of the application. It was clear that no trains will run from 31<sup>st</sup> December until three matters are agreed i.e. drainage from the north pit, design of a silt removal settling pit, discharge into the river – for which the designs have not yet been published. Council also await the proposals from the reserved matters.</p> <p><u>6.5 S/2103/19/TC West Green House, 20 West Green.</u> <i>Tree works to clear access for tractor, fell and remove scrub or self-set trees and crown lifting etc.</i> Barrington Parish Council's view that that there was a distinct lack of information regarding this application. The map provided was unclear, it was difficult to see the access in question and location of trees was not marked. Council would also question the suggestion that there be an access track/path for a tractor as there is no access across Barrington Green at this point. For these reasons the Council agreed to object to this application on the proposition of Cllr Rhodes-Kemp, seconded by Cllr Day.</p> <p><u>6.6 S/3779/17/FL 9 Back Lane</u> <i>Discharge of condition 4 (Construction management plan).</i> Council had perused the Construction Management Plan and its view was that that it was very vague. It is unclear how the proposal to extend the width of the access could be achieved. The Green Trustee will arrange a follow up meeting with Dean and Dean construction at the earliest opportunity as there are issues to be addressed.</p> <p><u>6.7 S/2365/19/TC 9 Back Lane</u> <i>Tree works.</i> Council is unclear how the roadway can be widened and therefore, whether these tree works are required. Council/The Green Charity to seek a meeting with the applicants as soon as possible.</p> <p><u>6.8 Application for Street Trading</u> An application had been received for a licence to use the <i>Village Hall car park.</i> Barrington Parish Council gave full consideration to this licensing application. On proposition of Cllr Lock, seconded by Cllr Day it was unanimously agreed that Council objects to this application on the following grounds:-</p>	VT

	<p>a) This application is for trade to operate within the Barrington Conservation Area</p> <p>b) The Village Hall car park is limited in size and is required for the users of the village hall.</p> <p>c) The trade would be in competition with our village shop, which is also open during the proposed trading hours.</p> <p>d) The impact on amenity of adjoining houses / residents and potential for litter.</p> <p>Council's objection will be passed to SCDC who make the decision.</p>																																		
7	<p><b>Financial Matters:</b></p> <p><u>7.1 Cash flow and cashbook summaries:</u> Cllr Gibson explained that he and the Clerk had almost completed the data entry onto the new accounting software package, Scribe. He further explained that full and up to date reports would be available at the next meeting</p> <p><u>7.2 HSBC precept Account No. 1:</u></p> <p>7.2.1 Bank Balance at 6<sup>th</sup> July 2018 £27,441.53 : Unpresented cheques : 0202 - £1500/0224 -£80/0218 - £105)</p> <p>7.2.2 <b>Authorisation of cheques</b></p> <table border="0" style="width: 100%;"> <tr> <td style="width: 5%;">0226</td> <td style="width: 85%;">Valuation Office - Green Charity services (£790.40 to be reimbursed)</td> <td style="width: 10%; text-align: right;">£948.48</td> </tr> <tr> <td>0227</td> <td>Balfour Beatty Y2 Maintenance contract for 4 lamps</td> <td style="text-align: right;">£144.00</td> </tr> <tr> <td>0228</td> <td>Seton – signage for car park and play area</td> <td style="text-align: right;">£118.60</td> </tr> <tr> <td>0229</td> <td>Staples G.C. £96.99 Envelopes/stamps PC £151.19 stamps/printer ink</td> <td style="text-align: right; vertical-align: bottom;">£248.18</td> </tr> <tr> <td>0230</td> <td>Community Heartbeat Annual support cost</td> <td style="text-align: right;">£126.00</td> </tr> <tr> <td>0231</td> <td>Starboard Systems : Scribe annual software licence</td> <td style="text-align: right;">£416.40</td> </tr> <tr> <td>0232</td> <td>CAPALC conference x 1</td> <td style="text-align: right;">£ 50.00</td> </tr> <tr> <td>0233</td> <td>HMRC NI/TAX</td> <td style="text-align: right;">£345.86</td> </tr> <tr> <td>0234</td> <td>V Tookey Salary</td> <td style="text-align: right;">£1053.28</td> </tr> <tr> <td>0235</td> <td>Herts and Cambs</td> <td style="text-align: right;">£1484.40</td> </tr> </table> <p><i>Inv 4797 Cut sports field 21.6.19 £144.00</i>  <i>Inv 4798 Cut all areas 27.6.19 £468.00</i>  <i>Inv 4812 Ranger duties inc repair rocking horse/  paint goal posts/woodland £536.40</i>  <i>Inv 4811 cut sports field 28.6.19 £144.00</i>  <i>Inv 4810 strim whole village 28.6.19 £192.00</i></p> <p>And to record that cheque no. 0184 to SCDC is destroyed. Awaiting new invoice.  TOTAL £4935.20</p> <p>0236 Following a request from MAGPAS, and after full discussion it was agreed to make a donation of £200. This would be a S137 payment.  The above cheques totalling £5135.20 were approved for payment on the proposition of Cllr Granger and seconded by Cllr Day.</p> <p><u>7.3 Lloyds Account (S106):</u></p> <p>7.3.1 Bank Balance as at 1.7.19 £106,936.15 (no outstanding cheques)</p> <table border="0" style="width: 100%;"> <tr> <td style="width: 5%;">0007</td> <td style="width: 85%;">Mills and Reeve Legal works Deed of Variation</td> <td style="width: 10%; text-align: right;">£3498.00</td> </tr> </table> <p>This was approved for payment on proposition of Cllr Granger, seconded Cllr Day.</p>	0226	Valuation Office - Green Charity services (£790.40 to be reimbursed)	£948.48	0227	Balfour Beatty Y2 Maintenance contract for 4 lamps	£144.00	0228	Seton – signage for car park and play area	£118.60	0229	Staples G.C. £96.99 Envelopes/stamps PC £151.19 stamps/printer ink	£248.18	0230	Community Heartbeat Annual support cost	£126.00	0231	Starboard Systems : Scribe annual software licence	£416.40	0232	CAPALC conference x 1	£ 50.00	0233	HMRC NI/TAX	£345.86	0234	V Tookey Salary	£1053.28	0235	Herts and Cambs	£1484.40	0007	Mills and Reeve Legal works Deed of Variation	£3498.00	<p>RG</p> <p>VT</p>
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	<p><u>7.4 Appointment of Responsible Financial Officer:</u> Cllr Gibson explained that the job description had been approved by both the Finance and Personnel Committees and that the advert had been circulated by CAPALC, and the SLCC to their respective members. The notice would also go in the August village newsletter and was already displayed on the village noticeboards. The deadline for applications is Friday 9<sup>th</sup> August.</p> <p><u>7.5 Street Lighting contract:</u> The Clerk explained that Cambs County Council had decided that as from 1<sup>st</sup> October 2019 the parish council would need to have its own contract for the supply of power to the village lamps. The Clerk was working with colleague clerks in order to progress a consortium approach to suppliers.</p> <p><u>7.6 Consideration quotation for repair works to the safety surfacing on play areas:</u> The recent RoSPA report noted that the safety surfacing areas required repairs to edging. This would require digging out the grass and debris and using a specialist repair kit which required application of two layers of materials. A quotation of £660 had been received which allowed for the work to include purchase of three repair kits. As this number of kits may or may not be sufficient, Cllr Lock proposed that a sum of £1000 be allocated to these necessary repairs. Cllr Granger seconded the proposal, and Council unanimously agreed. It was accepted that the work would need to be programmed after the school summer holidays.</p>	<p>RG</p> <p>VT</p> <p>VT</p>
8	<p><b>Haslingfield Road Development</b></p> <p><u>8.1 Project co-ordinator:</u> Correspondence from the Project Co-ordinator had been circulated. It was noted that at the present time the Council had no further instructions for her.</p> <p><u>8.2 Project Manager appointment:</u> Councillors Granger, Brass, Kemp and Lock were in the process of agreeing a process for the appointment of a Project Manager. Cllrs Granger and Lock outlined the process whereby firstly qualifications and experience are checked, and then there is an informal meeting with interested parties who are then asked to submit a proposal. It was hoped to arrange a meeting for the full Council to view the proposals. The Village Hall Steering Group to be kept up to date and involved in this process.</p>	<p>RRK</p> <p>JG/ RK/ SL MB</p>
9	<p><b>Play and Recreation Areas Report</b></p> <p><u>9.1 Challis Green/Under 5's:</u> Cllr Day had previously circulated her monthly report. Damage to the swings was noted and replacement parts were being ordered. Herts and Cambs will action the swing repairs once the parts arrive, and have already repaired the rocking horse to include more strengthening. Council noted that the petty vandalism is still occurring.</p>	<p>VT</p>
10	<p><b>Barrington Green</b></p> <p><u>10.1 Trustee Report:</u> There has been no full meeting of the Trustee since the last report. During the month there has been further dialogue with the District Valuer regarding Permitted Way Licence fees for the next 4 years. His preliminary advice was considered by a Working Group which had been previously set up. The final advice has now been received and the Working Group will make recommendations to all the Trustee at its meeting to be held on 23<sup>rd</sup> July.</p>	

	<p>The Secretary has stated the administration of issuing new Licences. Two Saturday mornings, 17<sup>th</sup> and 31<sup>st</sup> August, have been booked at the Village Hall for issuing, signing and witnessing of the new Licences.</p> <p>Where appropriate, residents with access spurs off "roadways" which are going to have repairs carried out are being identified to see if they would like Mr Cobb to quote for work.</p> <p>Further investigation is on-going into changing from a Charitable Trust to a CIO (Charitable Incorporated Organisation).</p> <p>Liaison with developers with planning permission and the owner of The Royal Oak re use of The Green is ongoing.</p> <p>Information about the Permitted Way Licence Scheme has been supplied by the Secretary to Estate Agents handling the sale of a number of properties adjoining The Green.</p> <p><u>10.2 Tree Inspection (inc. Q.E. II Woodland)</u> Clerk has arranged for the annual inspection to take place on the 5<sup>th</sup> August.</p>	
11	<p><b>Meetings through month (to record)</b></p> <p><u>11.1 Tree Warden Meeting:</u> The Clerk had attended the session on Hedges and Hedgerows held on 25.6.19 and notes had been circulated.</p> <p><u>11.2 CAPALC Annual Conference:</u> The Clerk had attended this on 28.6.19 and notes had been circulated.</p> <p><u>11.3 State Funeral Planning:</u> Cllr McBride and the Clerk had met on the 24<sup>th</sup> June to draft a process. They are currently working on providing costings for purchasing the necessary resources.</p> <p>11.4 Cllrs Day and McBride and Professor B Glover had met with Triconnex regarding the damage caused to Haslingfield Verge</p> <p><u>11.5 S.C.D.C Parish Liaison meeting</u> held on 26.6.19 was attended by Cllr Bird and his notes had been circulated.</p> <p><u>11.6 The Village Hall Steering Group</u> had met with the Chairman and Vice-Chairman prior to the full meeting of the Trustees which was held on the 3<sup>rd</sup> July.</p> <p><u>11.7 The Village Hall Trustees had met on the 3.7.19.</u> Cllrs Rhodes-Kemp, Day and Gibson had attended. The meeting was held to formally agree the move to a Charitable Incorporated Organisation (CIO).</p>	<p>JMcB/ VT</p> <p>AD/ JMcB</p>
	<p>There being no further business the meeting closed at 10.05 p.m.</p> <p>Signed ..... Chairman 20<sup>th</sup> August, 2019</p>	

**Dates of meetings:-** September 17<sup>th</sup> October 15<sup>th</sup>

November 19<sup>th</sup> December 17<sup>th</sup>

Planning Committee Meetings set for the following dates – if needed :-  
4<sup>th</sup> September, 2<sup>nd</sup> October, 6<sup>th</sup> November and 4<sup>th</sup> December.

2020 : January 21<sup>st</sup> February 18<sup>th</sup> March 17<sup>th</sup> April 21<sup>st</sup>  
**May 5<sup>th</sup> A.P.M.** May 19<sup>th</sup> June 16<sup>th</sup> July 21<sup>st</sup> August 18<sup>th</sup>  
September 15<sup>th</sup> October 20<sup>th</sup> November 17<sup>th</sup> December 15<sup>th</sup>

**BARRINGTON PARISH COUNCIL** [www.barringtoncambs.com](http://www.barringtoncambs.com)**Clerk:** Valerie Tookey 36 The Causeway, Bassingbourn SG8 5LG

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Mark Brass	07500 040916
Richard Gibson	01223 872864
John Granger	07775 562029
Ray Kemp	01223 871542
Simon Lock	07470 491949
Jacquie McBride	01223 870968

**The Green Charity, Barrington** Registered Charity N° 205227**Chairman:** Cllr Anne Day**Secretary :** Sheila PotterE mail : [gc@barringtoncambs.com](mailto:gc@barringtoncambs.com)

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