

# Accessibility statement for Barrington Parish Council website

This accessibility statement applies to the [www.barringtoncambs.com](http://www.barringtoncambs.com) website which is also available at the URL [www.barringtonparishcouncil.gov.uk](http://www.barringtonparishcouncil.gov.uk) and the documents published on this website.

The website is managed by the Parish Council. We want as many people as possible to be able to use this website and the documents it contains. For example, that means you should be able to:

- change colours, contrast levels and fonts
- zoom in up to 300% without the text spilling off the screen
- navigate most of the website using just a keyboard
- navigate most of the website using speech recognition software
- listen to most of the website using a screen reader

We've also made the website text as simple as possible to understand.

[AbilityNet](#) has advice on making your device easier to use if you have a disability.

This statement was prepared on 6<sup>th</sup> October 2020. It was last reviewed on that date.

This website was last tested on 14<sup>th</sup> September 2020. The testing was carried out by the Parish Council.

## 1 How accessible is this website?

We know some parts of this website and its documents are not fully accessible:

- most older PDF documents are not fully accessible to screen reader software
- some of our online forms are difficult to submit using just a keyboard
- you cannot skip to the main content when using a screen reader to avoid repeating the common page headers.
- the light green text used on the site may not have enough contrast for some readers.
- images are not provided with alternative text to describe what is shown.
- pages can display empty buttons and empty links which complicates the site.
- Some of our interactive forms are difficult to navigate using a keyboard. For example, because some form controls are missing a 'label' tag

## 2 Feedback and contact information

If you need information on this website in a different format like accessible PDF, large print, easy read, audio recording or braille please contact the parish clerk in the first instance:

- [parishclerk@barringtonparishcouncil.gov.uk](mailto:parishclerk@barringtonparishcouncil.gov.uk)

We'll consider your request and get back to you in 10 days.

## 3 Reporting accessibility problems with this website

We're always looking to improve the accessibility of this website. If you find any problems not listed on this page or think we're not meeting accessibility requirements, contact:

- [parishclerk@barringtonparishcouncil.gov.uk](mailto:parishclerk@barringtonparishcouncil.gov.uk)

## 4 Enforcement procedure

The Equality and Human Rights Commission (EHRC) is responsible for enforcing the Public Sector Bodies (Websites and Mobile Applications) (No. 2) Accessibility Regulations 2018 (the 'accessibility regulations'). If you're not happy with how we respond to your complaint, [contact the Equality Advisory and Support Service \(EASS\)](#).

## 5 Technical information about this website's accessibility

Barrington Parish Council is committed to making its website accessible, in accordance with the Public Sector Bodies (Websites and Mobile Applications) (No. 2) Accessibility Regulations 2018.

## 6 Compliance status

This website is partially compliant with the [Web Content Accessibility Guidelines version 2.1](#) AA standard, due to the non-compliances listed below.

### 6.1 Disproportionate burden

#### 6.1.1 Navigation and accessing information

- you cannot skip to the main content when using a screen reader to avoid repeating the common page headers.
- the light green text used on the site may not have enough contrast for some readers.
- images are not provided with alternative text to describe what is shown.
- pages can display empty buttons and empty links which complicates the site for screen readers.

#### 6.1.2 Interactive tools and transactions

- Some of our interactive forms are difficult to navigate using a keyboard. For example, because some form controls are missing a 'label' tag.
- some of our online forms are difficult to submit using just a keyboard

We've assessed the cost of fixing the issues with navigation and accessing information, and with interactive tools and transactions. In all cases these settings are controlled by the content management system (CMS) used to house the content of the website. As such they cannot be changed without incurring costs to update the overall website or the CMS which we estimate would exceed £700.00.

We believe that incurring such costs now would be a [disproportionate burden](#) within the meaning of the accessibility regulations such that the impact on the village precept would be too high. We will make another assessment when any design changes are made to the website or where user feedback shows the value to the village community of changes is higher than currently appreciated.

We urge anyone who experiences difficulties with the website and its document to contact the parish clerk so that we can better understand the community needs:

- [parishclerk@barringtonparishcouncil.gov.uk](mailto:parishclerk@barringtonparishcouncil.gov.uk)

## 7 PDFs and other documents

Some of our PDFs documents are essential to providing our services. For example, we use PDFs to publish our meeting agendas and minutes. By December 2020, we plan to ensure these PDFs are of an accessible format.

The accessibility regulations [do not require us to fix PDFs or other documents published before 23 September 2018](#) if they're not essential to providing our services. Upon review

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we feel that it is an appropriate use of the Council's resources to update the Parish Council agendas and minutes for the calendar year 2020 and to do so by the end of this year. We therefore do not plan to fix any pdf format documents from before 2020 as the need to reference agendas and minutes and other records from before that time is believed to be very limited.

Any new PDFs documents we publish from December 2020 will meet accessibility standards.

## **8 Content that's not within the scope of the website accessibility regulations**

### **8.1 Live video**

Should we introduce live video streams we do not plan to add captions to them because live video is [exempt from meeting the accessibility regulations.](#)

## 9 Preparation of this accessibility statement

Tests on the website were carried out using the wave accessibility evaluation tool (wave).

<https://webaim.org/>

The following pages were accessed and tested as a representative sample of the whole site leading to the conclusions above.

Homepage:

<http://www.barringtoncambs.com/>

Example form:

<http://www.barringtoncambs.com/contact-us.asp>

Example news story:

<http://www.barringtoncambs.com/news-item.asp?ID=115>

Example information page:

<http://www.barringtoncambs.com/barrington-school.asp>

Example table of links page:

<http://www.barringtoncambs.com/policies.asp>

Example pdf documents were randomly drawn from:

<http://www.barringtoncambs.com/monthly-minutes.asp>

This document itself was checked using the Microsoft Word 'check accessibility' tool which reported no errors.